

## **Policy for Students at Risk of Not Qualifying for High School Diploma**

### **Graduation Plans**

In accordance with Ohio Revised Code Section 3313.617 the School shall develop a graduation plan for each student enrolled in grades nine through twelve.

Each graduation plan shall address the individual student's pathway to meet the School's curriculum requirements and satisfy the applicable graduation conditions as provided under Ohio law. Each plan shall be developed jointly by the student and a representative of the School and updated each school year in which the student is enrolled in the School until the student qualifies for a high school diploma. The School shall invite a student's parent/guardian/custodian to assist in developing and updating the plan.

The graduation plan shall supplement the School's policy on career advising.

If a student has an Individualized Education Program ("IEP") and the IEP contains academic goals substantively similar to a graduation plan, the School may use the IEP in lieu of a graduation plan.

### **Identifying At-Risk Students**

The School shall use the following criteria for identifying at-risk students:

- If a student is not on grade level based on current earned credits the student shall be deemed at risk.
- If a student is on grade level based on credits, but is not making adequate progress towards fulfilling the student's individual graduation plan the student shall be deemed at risk.
- The School may also consider factors such as excessive absence or misconduct in deeming a student at risk.

At the beginning of each school year (or at the time of a student's enrollment if after the beginning of the school year), the School shall for each student in grades nine through twelve review credits earned, establish a plan for credit attainment, and establish a plan for graduation based on applicable cohort requirements and options.

Each quarter throughout the school year the School shall review credit attainment and progress toward the student's graduation plan.

### **Notification**

Each school year the School will provide written notification to each at-risk student's parent/guardian/custodian which shall include the following:

- A statement that the student is at risk of not qualifying for a diploma
- A description of the School's curriculum requirements (or the student's IEP) and the applicable graduation conditions/pathway options as required by Ohio law
- A description of additional instructional or support services available through the School to at-risk students

**Support Services**

The School shall provide additional instructional or support services to each student determined to be at risk of not qualifying for a high school diploma. These services may include, but are not limited to, the following as may be appropriate for each individual student's needs:

- Mentoring programs ([OhioMeansJobs-Readiness Seal](#) may be used as a framework)
- Tutoring programs
- Credit through demonstrations of subject area competency
- Adjusted curriculum options
- Career-technical programs
- Mental health services
- Physical health care services
- Family engagement and support services