

Ohio Digital Learning School *Meeting Minutes*

March 23, 2022

Location: Virtual

Zoom link: <https://k12.zoom.us/j/9521864703>

Meeting ID: 952 186 4703

Phone one-tap: [+16465588656,9521864703#](tel:+16465588656,9521864703)

I. **Call to Order** The meeting was called to order at 10:05 AM.

II. Roll Call

Board Members Present:

Jennifer Wise, President
Tiffany Akeman, Vice President
Gregory Fockler, Treasurer
Chris Canova, Secretary
Chelsea Kania, Director

Other Attendees:

Kathleen Harkless, *ODLS Head of School*
Mahailey Albain, *ODLS Principal*
Todd McIntire, *Stride*
Rebekah Enz, Esq., *Amy Goodson Co., LLC, Board Legal Counsel*
Kristin Katakis, *OCCS*
Dawn Cummings, *Fiscal Officer*

III. Public Comment

None

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

22-13 RESOLVED, that the Board of Directors approves the minutes of the meeting of February 23, 2022, as corrected.

Motion: Mr. Canova Second: Ms. Kania
Ayes: 5 Nays: 0

B. Financial Report

Ms. Cummings presented the February financial report. The audit is complete; there were no findings. Ms. Cummings reviewed expenditures. There was a decrease in the deficit prior to K12 balanced budget credits. Ms. Cummings also discussed federal funds. The payment to Stride K12 was increased, since the school has the funds to do so.

22-14 RESOLVED, that the Board of Directors approves the financial update, bank reconciliation, and payment to Stride K12 as presented.

Motion: Mr. Fowler Second: Ms. Akeman
Ayes: 5 Nays: 0

C. Head of School Report

- **Number of Suspensions and Expulsions**
- **Residency Verification (March)**
- **Community Schools Operator Agreement Self-Assessment**
- **Review of Updates to ESSER ARP Plan, including ESSER Spending Plan, if any**

Ms. Harkless presented the school report. End of course and Star testing begins March 28. There are 109 graduates to date and 1,116 current students. Ms. Harkless reviewed student demographics and spoke to the review of 5 students' files for residency verification. The school is starting a pilot program for address verification for all students. A new ELA teacher has been hired.

22-15 RESOLVED, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and March residency verification.

FURTHER RESOLVED, that the Board of Directors approves the hiring of employees as presented.

Motion: Ms. Kania Second: Mr. Canova
Ayes: 5 Nays: 0

D. Public Records Policy

Ms. Enz spoke to the Public Records Policy.

22-16 RESOLVED, that the Board of Directors has reviewed and approves the Public Records Policy as presented and has provided a copy of the policy to the operator as the designated records custodian.

Motion: Ms. Akeman Second: Ms. Wise
Ayes: 5 Nays: 0

E. Annual Fiscal Officer Waiver

Ms. Enz discussed the fiscal officer waiver.

22-17 WHEREAS, pursuant to ORC 3314.011(A), every community school is required to have a designated fiscal officer employed or engaged by the governing authority;

WHEREAS, ORC 3314.011(D)(1) allows the governing authority to waive the requirement that the governing authority be the party responsible for employing or contracting with the fiscal officer for a one-year period;

THEREFORE BE IT RESOLVED, the governing authority waives the requirement to contract or employ the fiscal officer and designates Dawn Cummings as fiscal officer for the 2022-2023 school year, subject to sponsor approval.

Motion: Ms. Kania Second: Mr. Canova
Ayes: 5 Nays: 0

F. Sponsor Contract Modification

The board discussed the amendment to the sponsor contract.

22-18 RESOLVED, that the Board of Directors approves and adopts the amended community school contract as presented and authorizes the board president to sign said contract pending legal counsel review.

Motion: Mr. Canova Second: Ms. Akeman
Ayes: 5 Nays: 0

VI. Informational Report

A. Legal Update

Ms. Enz presented the legal update.

B. Sponsor Update

Ms. Katakis gave the sponsor update and discussed work on the school’s third trimester compliance and completing the SPR spreadsheet.

C. Stride Update

Mr. McIntyre gave the Stride update. The conference has been rescheduled to July 28 in Virginia – in-person or virtual attendance. The sponsor is working with cybersecurity. Security threats have increased and K12 is making sure that the school is protected as much as possible.


VII. Confirmation of Next Meeting:

Date: April 27, 2022
Time: 10:00 AM
Location: video/telephone conference

VIII. Adjournment: 10:46 AM

Motion: Ms. Wise Second: Ms. Akeman

Approved by the Board of Directors of Ohio Digital Learning School on April 27, 2022.

DocuSigned by:

Board President/Secretary