

# Ohio Digital Learning School *Meeting Minutes*

April 28, 2021

**Zoom link:** <https://k12.zoom.us/j/9521864703>

**Meeting ID:** 952 186 4703

**Phone one-tap:** [+16465588656,9521864703#](tel:+16465588656,9521864703#)

## **I. Call to Order**

The meeting was called to order at 10:02 AM.

## **II. Roll Call**

### **Board Members Present:**

Jennifer Wise, President  
Gregory Fockler, Treasurer  
Chris Canova, Secretary  
Tiffany Akeman, Vice President  
Chelsea Kania, Director

### **Other Attendees:**

Kathleen Harkless, *ODLS School Leader*  
Todd McIntire, *Stride*  
Rebekah Enz, Esq., *Board Legal Counsel, Amy Goodson Co., LLC*  
Kristin Katakis, *OCCS*  
Dawn Cummings, *Fiscal Officer*  
Mahailey Albain, *Principal*

## **III. Public Comment**

None

## **IV. Review of Agenda**

## **V. Action and Discussion Items**

### **A. Approval of Minutes of Prior Meeting**

The Board reviewed the meeting minutes of March 24, 2021.

**21-24 RESOLVED**, that the Board of Directors approves the minutes of the meeting of March 24, 2021 as presented.

Motion: Ms. Akeman      Second: Mr. Canova  
Ayes: 5      Nays: 0

### **B. Financial Report**

Ms. Cummings presented the financial report as of March 31, 2021. Average enrollment was 573 students at the end of March. The school's audit is awaiting final approval. The five-year forecast and FY22 budget will be presented at the next meeting. Ms. Cummings discussed expenses and went over K12 invoices.

**21-25 RESOLVED**, that the Board of Directors approves the financial update, and bank reconciliation as presented.

Motion: Mr. Canova    Second: Ms. Wise  
Ayes: 5    Nays: 0

**C. Fiscal Officer**

Ms. Wise discussed the board's fiscal officer position.

**21-26 WHEREAS**, pursuant to ORC 3314.011(A), every community school is required to have a designated fiscal officer employed or engaged by the governing authority;

**WHEREAS**, ORC 3314.011(D)(1) allows the governing authority to waive the requirement that the governing authority be the party responsible for employing or contracting with the fiscal officer for a one-year period;

**THEREFORE BE IT RESOLVED**, the governing authority waives the requirement to contract or employ the fiscal officer and designates Dawn Cummings as fiscal officer for the 2021-2022 school year, subject to sponsor approval.

Motion: Ms. Kania    Second: Ms. Akeman  
Ayes: 5    Nays: 0

**D. Head of School Report**

- **Number of Suspensions and Expulsions**
- **Residency Verification (April)**

Ms. Harkless presented the school report. Over 300 students are re-registered for next year. Currently, the school has 536 students. State testing is wrapped up. There are 107 graduates this school year. Ms. Harkless also discussed demographics and proof of residency and reviewed the staff list.

**21-27 RESOLVED**, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and April residency verification.

Motion: Ms. Akeman    Second: Ms. Wise  
Ayes: 5    Nays: 0

**E. PBIS Policy**

Ms. Enz spoke to revisions to the PBIS Policy.

**21-28 RESOLVED**, that the Board of Directors hereby approves and adopts the PBIS Policy as presented.

Motion: Mr. Canova    Second: Ms. Akeman  
Ayes: 5    Nays: 0

**F. Graduation Policy**

Ms. Enz discussed changes to the Graduation Policy Ms. Harkless discussed the flexibility available to graduates.

**21-29 RESOLVED**, that the Board of Directors adopts the revised Graduation Policy as presented; and

**FURTHER RESOLVED**, that pursuant to House Bill 67, students who were enrolled in the twelfth grade in the 2020-2021 school year or were on track to graduate in the 2020-2021 school year shall receive a diploma if the principal, in consultation with teachers and counselors, reviews the student's progress toward meeting the requirements for a diploma and determines that the student has successfully completed the curriculum in the student's high school or the individualized education program.

Motion: Mr. Canova Second: Mr. Fockler  
Ayes: 5 Nays: 0

**G. 2021-2022 Parent Student Handbook**

Ms. Harkless discussed the 2021-2022 Handbook and reviewed each of the substantive changes. All updates should be complete by June.

**21-30 RESOLVED**, that the Board of Directors approves and adopts the 2021-2022 Parent Student Handbook pending Board Legal Counsel review.

Motion: Mr. Fockler Second: Ms. Akeman  
Ayes: 5 Nays: 0

**VI. Informational Reports**

**A. Legal Update**

Ms. Enz presented the legal update.

**B. Sponsor Update**

Ms. Katakis gave the sponsor update and welcomed Ms. Kania to the Board. Ms. Harkless sent documents for upload into Epicenter.

**C. Stride Update**

Mr. McIntire gave the Stride update. Marketing for the next school year is in process. Current focus is on measuring end-of-year student performance.

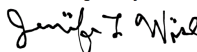
**VII. Confirmation of Next Meeting:** May 26, 2021 at 10:00 AM  
Video/telephone conference

**VIII. Adjournment:** 10:53 AM

Motion: Mr. Fockler Second: Ms. Wise

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Approved by the Board of Directors of Ohio Digital Learning School on May 26, 2021.

DocuSigned by:  
  
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Board President/Secretary