

# Ohio Digital Learning School *Meeting Minutes*

June 23, 2021

**Zoom link:** <https://k12.zoom.us/j/9521864703>

**Meeting ID:** 952 186 4703

**Phone one-tap:** [+16465588656,9521864703#](tel:+16465588656,9521864703#)

## I. Call to Order

The meeting was called to order at 10:01 AM.

## II. Roll Call

### Board Members Present:

Jennifer Wise, President  
Gregory Fockler, Treasurer  
Chris Canova, Secretary  
Chelsea Kania, Director

### Board Members Absent:

Tiffany Akeman, Vice President

### Other Attendees:

Kathleen Harkless, *ODLS School Leader*  
Dawn Cummings, *Fiscal Officer*  
Rebekah Enz, Esq. *Amy Goodson Co., LLC, Board Legal Counsel*  
Kristin Katakis, *OCCS*  
Todd McIntire, *Stride*  
Rick Crawford, *Insperty*

## III. Public Comment

None

## IV. Review of Agenda

## V. Action and Discussion Items

### A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

**21-39 RESOLVED**, that the Board of Directors approves the minutes of the meeting of May 26, 2021 as presented.

Motion: Mr. Canova      Second: Ms. Kania  
Ayes: 4      Nays: 0

### B. Executive Session

Motion to adjourn into executive session for purposes of discussing compensation of public employees at 10:05 AM.

Motion: Ms. Kania      Second: Mr. Fockler

Roll Call Vote:

Wise, aye; Fockler, aye; Canova, aye; Kania, aye

The board returned to regular session at 10:51 AM

### C. **Insperty Renewal Date Change**

The Board discussed the Addendum to the Insperty agreement. The Addendum will allow open enrollment period to switch from July to August as employees are typically starting in August.

**21-40 RESOLVED**, that the Board of Directors approves the Addendum to the Insperty Client Service Agreement as presented and authorizes the board president to sign the addendum pending legal counsel review.

Motion: Ms. Wise      Second: Ms. Kania  
Ayes: 4      Nays: 0

### D. **Financial Report**

Ms. Cummings presented the financial report. She discussed deadlines for CCIP and EMIS financial reporting. She also discussed the budget v forecast. Some flags were cleared from challenges, so the school's funding increased slightly. The next payment to K12 will probably occur in July.

**21-41 RESOLVED**, that the Board of Directors approves the financial update and bank reconciliation as presented.

Motion: Mr. Fockler      Second: Mr. Canova  
Ayes: 4      Nays: 0

### E. **Head of School Report**

- **Number of Suspensions and Expulsions**
- **Residency Verification (June)**
- **Staff Changes**
- **End of the Year Academic Update**

Ms. Harkless presented the state of the school report. She discussed the virtual graduation held on June 4. Eighty percent of students are reregistered. There are 387 current students, 44 with a future start date, and 69 in the pipeline. The school typically has an increase in enrollment after July 4. Ms. Harkless also discussed the student demographics, new hires and resignations, and the year-end academic summary.

**21-42 RESOLVED**, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and June residency verification.

**FURTHER RESOLVED**, that the Board of Directors accepts the resignation of employees as presented.

**FURTHER RESOLVED**, that the Board of Directors approves the hiring of two additional math teachers as presented.

Motion: Ms. Kania      Second: Mr. Canova  
Ayes: 4      Nays: 0

**F. Insurance Policy**

Ms. Harkless discussed the insurance policy coverages.

**21-43 RESOLVED**, that the Board of Directors approves the insurance policy as presented and authorizes the board president to sign any required documents pending legal counsel review.

Motion: Ms. Wise    Second: Ms. Akeman  
Ayes: 4    Nays: 0

**G. Safe Return of In-Person Instruction and Continuity of Services Plan Discussion**

• **Public Comment**

Ms. Harkless discussed the plan for a safe return to in-person instruction and continuity of services. An opportunity for public comment was provided.

**VI. Annual Meeting and Discussion Items**

**A. Reappointment of Board Members**

The board discussed member terms and reappointment.

**21-44 RESOLVED**, that the Board of Directors reappoints Jennifer Wise for a term of three years, to expire at the annual board meeting of 2024.

**FURTHER RESOLVED**, that the Board hereby acknowledges the staggered terms of all board members as follows, effective until the annual organizational meeting held during the year designated.

<b>Name</b>	<b>Year</b>
Jennifer Wise	2024
Gregory Fockler	2023
Chris Canova	2022
Tiffany Akeman	2022
Chelsea Kania	2024

Motion: Mr. Canova    Second: Ms. Kania  
Ayes: 4    Nays: 0

*\*Mr. Fockler lost audio connection at this time.*

**B. Election of Officers**

The board discussed officer positions.

**21-45 RESOLVED**, that the Board of Directors elects the following slate of officers, to serve in such capacity for a term of one year (until the 2022 Annual Board Meeting), or until the election and qualification of their respective successors:

<b>President</b>	Jennifer Wise
<b>Vice President</b>	Tiffany Akeman
<b>Treasurer</b>	Gregory Fockler
<b>Secretary</b>	Chris Canova

Motion: Ms. Kania    Second: Ms. Wise  
Ayes: 3    Nays: 0

**C. 2021-2022 Annual Board Meeting Calendar**

The board discussed the status of virtual meeting laws and modification of the November and December meeting dates from the fourth week of the month to the third week.

**21-46 RESOLVED**, that the Board of Directors hereby approves and adopts the 2021-2022 Annual Board Meeting Calendar as modified.

Motion: Ms. Wise    Second: Ms. Kania  
Ayes: 3    Nays: 0

**VII. Informational Reports**

**A. Legal Update**

Ms. Enz presented the Legal Update.

**B. Sponsor Update**

Ms. Katakis presented the sponsor update and discussed an OCCS scholarship for an ODLS student.

**C. K12 Update**

Mr. McIntire had to leave the meeting prior to this time.

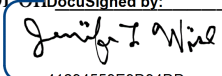
**VIII. Confirmation of Next Meeting:**            July 28, 2021 at 10:00 AM (annual)  
Video/telephone conference

**VIII. Adjournment:** 11:39 AM

Motion: Ms. Wise    Second: Mr. Canova

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Approved by the Board of Directors of Ohio Digital Learning School August 25, 2021

DocuSigned by:  
  
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Board President/Secretary