

# ***Ohio Digital Learning School***

## ***Meeting Minutes***

September 28, 2022

**Location:** 1745 Indian Woods Circle  
Maumee, Ohio 43537

**Zoom link:** <https://k12.zoom.us/j/9521864703>

**Meeting ID:** 952 186 4703

**Phone one-tap:** [+16465588656,,9521864703#](tel:+16465588656,9521864703)

### **I. Call to Order**

The meeting was called to order at 10:04 AM.

### **II. Roll Call**

#### **Board Members Present:**

Chris Canova, President  
Tiffany Akeman, Secretary  
Roula Braidy, Director

#### **Board Members Absent:**

Chelsea Kania, Vice President  
Gregory Fockler, Treasurer

#### **Other Attendees:**

Kathleen Harkless, *ODLS Head of School*  
Mahailey Albain, *ODLS Academic Administrator*  
Theresa Bourgeois, *ODLS PBIS Coordinator*  
Angie Day, *ODLS Assistant Academic Administrator*  
Laura Houghton, *ODLS Operations Manager*  
Kristal Lockwood, *ODLS Academic Administrator – Special Programs*  
Cindy Wright, *Stride*  
Nancy Segel, *Stride*  
Regina Krotzer, *Stride*  
Rebekah Enz, Esq., *Amy Goodson Co., LLC, Board Legal Counsel*  
Kristin Katakis, *OCCS*

### **III. Public Comment**

None

### **IV. Review of Agenda**

### **V. Action and Discussion Items**

#### **A. Approval of Minutes of Prior Meeting**

The Board reviewed the meeting minutes; no modifications were requested.

**22-54 RESOLVED**, that the Board of Directors approves the minutes of the meeting of August 24, 2022, as presented.

Motion: Ms. Akeman      Second: Ms. Braidy  
Ayes: 3      Nays: 0

## B. Financial Report

Ms. Krotzer presented the financial report. She discussed revenue and expenses and reviewed cash balances. The payment to K12 has been pushed to next month. Ms. Krotzer also went over the school's federal funds.

**22-55 RESOLVED**, that the Board of Directors approves the financial update and bank reconciliation as presented.

Motion: Ms. Braidy      Second: Mr. Canova  
Ayes: 3      Nays: 0

## C. Head of School Report

- **Number of Suspensions and Expulsions**
- **Residency Verification (September)**
- **Review of Updates to ESSER ARP Plan, including ESSER Spending Plan, if any**

Ms. Harkless presented the school report. She reviewed the school's 2021-2022 local report card (LRC) – the school exceeds standards for graduation rate and gap closing and meets standards in the achievement component and progress. Ms. Harkless also discussed enrollment numbers and demographics. Three students enrolled in the 22+ program.

**22-56 RESOLVED**, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and September residency verification.

Motion: Ms. Akeman      Second: Ms. Braidy  
Ayes: 3      Nays: 0

## D. Ohio Teacher Evaluation System 2.0

Ms. Harkless explained the Ohio 2.0 teacher evaluation process. Ms. Enz discussed the reason for the resolution.

**22-57 WHEREAS**, the Board of Directors finds it is in the School's best interest to utilize OTES 2.0 for teacher evaluation purposes;

**THEREFORE BE IT RESOLVED**, that the Board of Directors rescinds the previously approved Teacher Evaluation Policy and adopts the Ohio Teacher Evaluation System 2.0 Model as developed by the Ohio Department of Education.

Motion: Ms. Akeman      Second: Mr. Canova  
Ayes: 3      Nays: 0

## E. Graduation Policy

Ms. Enz spoke to the Graduation Policy.

**22-58 RESOLVED**, that the Board of Directors approves and adopts the Graduation Policy as presented.

Motion: Mr. Canova      Second: Ms. Akeman  
Ayes: 3      Nays: 0

## F. Credit Card Policy

Ms. Harkless discussed the credit limit change. Ms. Enz reviewed compliance requirements.

**22-59 RESOLVED**, that the Board of Directors approves and adopts the Credit Card Policy pending legal counsel review.

Motion: Ms. Akeman      Second: Ms. Braidy  
Ayes: 3      Nays: 0

**G. Admissions, Enrollment, and Residency Policy**

The enrollment cap was updated to 1953 pursuant to law.

**22-60 RESOLVED**, that the Board of Directors approves and adopts the Admissions, Enrollment, and Residency Policy pending legal counsel review.

Motion: Ms. Akeman    Second: Mr. Canova  
Ayes: 3    Nays: 0

**VI. Informational Report**

**A. Legal Update**

Ms. Enz presented the legal update.

**B. Sponsor Update**

Ms. Katakis gave the sponsor report and discussed regional training.

**C. Stride Update**

Ms. Wright provided a Stride update.

**VII. Confirmation of Next Meeting:**

Date: October 26, 2022  
Time: 10:00 AM  
Location: ODLs Office  
1745 Indian Wood Circle  
Maumee, Ohio 43537

**VIII. Adjournment: 10:32 AM**

Motion: Ms. Akeman    Second: Ms. Braidy

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Approved by the Board of Directors of Ohio Digital Learning School on October 26, 2022.

DocuSigned by:  
Chris Canova  
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Board President/Secretary