

Ohio Digital Learning School *Meeting Minutes*

December 16, 2020

Zoom link: <https://k12.zoom.us/j/9521864703>

Meeting ID: 952 186 4703

Phone one-tap: [+16465588656,9521864703#](tel:+16465588656,9521864703#)

I. Call to Order

The meeting was called to order at 10:07 AM.

II. Roll Call

Board Members Present:

Jennifer Wise, President
Gregory Fockler, Treasurer
Chris Canova, Secretary
Tiffany Akeman, Vice President
Meloney Osby, Director

Other Attendees:

Kathleen Harkless, *ODLS School Leader*
Todd McIntire, *K12*
Rebekah Enz, Esq., *Board Legal Counsel, Amy Goodson Co., LLC*
Kristin Katakis, *OCCS*
Dawn Cummings, *Fiscal Officer*
Kelly Warnke, *K12*
Mahailey Albain, *Principal*

III. Public Comment

None

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes of November 18, 2020.

20-79 RESOLVED, that the Board of Directors approves the minutes of the meeting of November 18, 2020 as corrected.

Motion: Ms. Akeman Second: Mr. Fockler
Ayes: 5 Nays: 0

B. Financial Report

Ms. Cummings presented the November financial report. The deadline for turning in financials was met. The audit will be starting in January. Ms. Cummings also discussed payment to K12 and the summary of all K12 billing including balanced budget credit.

20-80 RESOLVED, that the Board of Directors approves the financial update, bank reconciliation, and payment of \$291,179.51 to K12 as presented.

Motion: Mr. Fockler Second: Ms. Wise
Ayes: 5 Nays: 0

C. Head of School Report

- **Number of Suspensions and Expulsions**
- **Residency Verification (December)**
- **NWEA Update**

Ms. Harkless presented the Head of School Report. Newrow training is in progress. There are 21 graduates with over 40 potential graduates. Enrollment is 643 students. Ms. Harkless also discussed enrollment trends and demographics, new hires and NWEA results.

20-81 RESOLVED, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and December residency verification.

FURTHER RESOLVED, that the Board of Directors approves the hiring of employees as presented.

Motion: Ms. Akeman Second: Mr. Canova
Ayes: 5 Nays: 0

D. OCCS Performance Improvement Plan

Ms. Harkless discussed the performance improvement plan, which is based on school mission specific goals for goals not met. All action steps have been started on these goals.

20-82 RESOLVED, that the Board of Directors approves the employee bonuses as presented.

Motion: Mr. Canova Second: Ms. Wise
Ayes: 5 Nays: 0

E. Performance & Accountability Plan Amendment

Ms. Harkless discussed amending two goals: one school mission-specific goal and one governing authority goal.

20-83 RESOLVED, that the Board of Directors hereby approves the amended Performance & Accountability Plan school mission specific and governing authority goals, pending review of board legal counsel.

Motion: Ms. Wise Second: Mr. Fockler
Ayes: 5 Nays: 0

F. EPSA Amendment

Ms. Warnke indicated that the current EPSA agreement states that credits should not exceed the management and technology fee. She suggested revising the language enough to balance the budget.

20-84 RESOLVED, that the Board of Directors approves the amendment to the Educational Products and Services Agreement as presented, pending review of board legal counsel.

Motion: Ms. Wise Second: Ms. Akeman
Ayes: 5 Nays: 0

G. Unemployment Compensation Document

Ms. Harkless stated that one new hire is from Kentucky and needs additional paperwork completed.

20-85 RESOLVED, that the Board of Directors approves the Commonwealth of Kentucky Application for Unemployment Insurance Employer Reserve Account and supporting documentation forms.

Motion: Mr. Canova Second: Mr. Fockler
Ayes: 5 Nays: 0

VI. Informational Reports

A. Legal Update

Ms. Enz presented the legal update.

B. Sponsor Update

Ms. Katakis completed a virtual comprehensive school site visit.

C. K12 Update

Mr. McIntire had been a victim of a ransomware attack. K12 paid the ransom and systems are being restored. K12 is conducting a forensic audit to determine if data was exposed.

VII. Confirmation of Next Meeting: January 27, 2021 at 10:00 AM
Video/telephone conference

VIII. Adjournment: 11:04 AM

Approved by the Board of Directors of Ohio Digital Learning School on January 27, 2021

Jennifer I. Wise

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Board President/Secretary