

Ohio Digital Learning School *Meeting Minutes*

March 24, 2021

Zoom link: <https://k12.zoom.us/j/9521864703>

Meeting ID: 952 186 4703

Phone one-tap: [+16465588656,9521864703#](tel:+16465588656,9521864703#)

I. Call to Order

The meeting was called to order at 10:03 AM.

II. Roll Call

Board Members Present:

Jennifer Wise, President
Gregory Fockler, Treasurer
Chris Canova, Secretary
Tiffany Akeman, Vice President

Other Attendees:

Kathleen Harkless, *ODLS School Leader*
Todd McIntire, *K12*
Rebekah Enz, Esq., *Board Legal Counsel, Amy Goodson Co., LLC*
Kristin Katakis, *OCCS*
Dawn Cummings, *Fiscal Officer*

III. Public Comment

None

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes of February 24, 2021.

21-19 RESOLVED, that the Board of Directors approves the minutes of the meeting of February 24, 2021 as presented.

Motion: Mr. Canova Second: Ms. Akeman

Ayes: 4 Nays: 0

B. Financial Report

Ms. Cummings presented the financial report as of February 28, 2021 and reviewed actual and budgeted amounts. FTE is 411. The audit is ending this month. Average enrollment is 559 students. There are no K12 payments from February to June to maintain a sufficient cash balance. Ms. Cummings also reviewed K12 invoices.

21-20 RESOLVED, that the Board of Directors approves the financial update, and bank reconciliation as presented.

Motion: Mr. Fockler Second: Ms. Wise

Ayes: 4 Nays: 0

C. Head of School Report

- **Number of Suspensions and Expulsions**
- **Residency Verification (March)**
- **Quarter 3 Academic Updates**
- **Personnel Report**

Ms. Harkless presented the school report. State testing is beginning. There are 73 graduates and possibly up to 84. Ms. Harkless discussed enrollment trends and demographics. Enrollment is currently 664 students. Re-registration is in process; over 250 students are already registered. Ms. Harkless gave a staffing update and spoke to a coverage plan for a math teacher who is resigning. She also discussed passing rates for courses and work on the OCCS PII Grant application.

21-21 RESOLVED, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and March residency verification.

FURTHER RESOLVED, that the Board of Directors accepts the resignation of the employee as presented.

Motion: Ms. Akeman Second: Mr. Canova
Ayes: 4 Nays: 0

D. Title IX Non-Discrimination Policy and Grievance Procedure

The Board reviewed the IX Non-Discrimination Policy and Grievance Procedures.

21-22 RESOLVED, that the Board of Directors hereby approves and adopts the Title IX Non-Discrimination Policy and Grievance Procedure as presented.

Motion: Ms. Wise Second: Mr. Fockler
Ayes: 4 Nays: 0

E. Insurance Applications

Ms. Harkless discussed the insurance applications as included in the board meeting materials.

21-23 RESOLVED, that the Board of Directors approves the insurance applications pending legal review and authorizes the board president to sign said applications.

Motion: Mr. Fockler Second: Mr. Canova
Ayes: 4 Nays: 0

F. Financial Audit Exit Conference Discussion

Ms. Cummings discussed the upcoming financial audit exit conference. There were no findings or management comments. Ms. Cummings recommending the board waiving the conference. The sponsor is on board with waiving the conference. The Board agreed to waive the conference.

VI. Informational Reports

A. Legal Update

Ms. Enz presented the legal update.

B. Sponsor Update

Ms. Katakis gave the sponsor update and discussed the OCCS scholarship for graduating seniors. The sponsor is scheduling 3rd trimester compliance meetings.

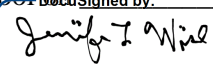
C. Stride Update

Mr. McIntire gave the Stride update. The CEO is reaching out to all board presidents. Ms. Harkless and Ms. Wise discussed the graduation ceremony, which will be virtual with some possible in-person events.

VII. Confirmation of Next Meeting: April 28, 2021 at 10:00 AM
Video/telephone conference

VIII. Adjournment: 10:46 AM
Motion: Ms. Akeman Second: Mr. Canova

Approved by the Board of Directors of Ohio Digital Learning School on April 28, 2021.

DocuSigned by:

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Board President/Secretary