

***Ohio Digital Learning School  
Meeting Minutes***

February 22, 2023

**Location:** 1745 Indian Woods Circle  
Maumee, Ohio 43537

**Zoom link:** <https://k12.zoom.us/my/malbain>

**I. Call to Order**

The meeting was called to order at 10:04 AM.

**II. Roll Call**

**Board Members Present:**

Chris Canova, President  
Chelsea Kania, Vice President  
Tiffany Akeman (arrived at 10:11 AM), Secretary  
Roula Braidy, Director

**Board Members Absent:**

Gregory Fockler, Treasurer

**Other Attendees:**

Mahailey Albain, *ODLS Academic Administrator*  
Cindy Wright, *Stride*  
Nancy Segel, *Stride*  
Regina Krotzer, *Stride*  
Rebekah Enz, Esq., *Amy Goodson Co., LLC, Board Legal Counsel*  
Kristin Katakis, *OCCS*  
Sarah Alexander  
Rian Meadow  
Angie Day  
Theresa Bourgeois

**III. Public Comment**

None

**IV. Review of Agenda**

**V. Action and Discussion Items**

**A. Approval of Minutes of Prior Meeting**

The Board reviewed the meeting minutes; no modifications were requested.

**23-01 RESOLVED**, that the Board of Directors approves the minutes of the meeting of November 17, 2022, as presented.

Motion: Ms. Kania    Second: Ms. Braidy  
Ayes: 3    Nays: 0

**B. Interim CCIP Administrator**

Ms. Albain was introduced as the interim CCIP Administrator.

**23-02 RESOLVED**, that the Board of Directors approves the addition of Mahailey Albain as administrator for purposes of the Comprehensive Continuous Improvement Plan (CCIP).

Motion: Ms. Braidy      Second: Mr. Canova  
Ayes: 3      Nays: 0

Ms. Akeman arrived at 10:11 AM.

**C. Bank Signers**

The board discussed signers and users on the school bank accounts.

**23-03 RESOLVED**, that the Board of Directors authorizes the addition of Laura Houghton and Chris Canova as a signer and authorized user on the School's bank accounts.

**FURTHER RESOLVED**, that the Board of Directors authorizes the removal of Jennifer Wise as a signer and authorized user from the School's bank accounts.

Motion: Ms. Braidy      Second: Ms. Kania  
Ayes: 4      Nays: 0

**D. Head of School Report**

- **Number of Suspensions and Expulsions**
- **Residency Verification (December, January, and February)**
- **Review of Updates to ESSER ARP Plan, including ESSER Spending Plan, if any**

Ms. Albain presented the school report. There are 99 first semester graduates and 1210 current students. Ms. Albain reviewed student demographics, staffing and new hires.

**23-04 RESOLVED**, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and December, January, and February residency verification;

**FURTHER RESOLVED**, that the Board of Directors accepts the hiring of employees as presented.

Motion: Ms. Akeman      Second: Ms. Braidy  
Ayes: 4      Nays: 0

**E. Racial Balance Report**

The board reviewed the school's racial balance report.

**23-05 WHEREAS**, the Board of Directors has assessed the racial and ethnic balance of the school in accordance with its Sponsorship contract;

**THEREFORE, BE IT RESOLVED**, that the Board of Directors finds that the School's racial and ethnic balance is reasonably comparable to that of the community it serves.

Motion: Ms. Kania      Second: Ms. Akeman  
Ayes: 4      Nays: 0

**F. Semi-Annual Report on Incidents of Harassment, Intimidation, and Bullying**

The board reviewed the semi-annual report on harassment, intimidation, and bullying.

**23-06 RESOLVED**, that the Board of Directors accepts the Semi-Annual Report of Verified Acts of Harassment, Intimidation, and Bullying as presented.

Motion: Mr. Canova      Second: Ms. Braidy  
Ayes: 4      Nays: 0

**G. Adult 22+ High School Diploma Program.**

The board discussed renewal of the Adult 22+ Program. There are five active students and six in the pipeline.

**23-07 WHEREAS**, the Board of Directors of the School recognizes the value of earning a high school diploma at any age;

**WHEREAS**, the School's operator is willing to provide educational services to students age of twenty-two or older ("22+") pursuant to the terms of the Management Agreement by and between School and operator;

**IT IS THEREFORE RESOLVED**, that the School hereby, subject to sponsor approval, authorizes the implementation of a 22+ program in accordance with all laws of the State of Ohio, guidance issued by the Ohio Department of Education, and the mission and vision of the School;

**RESOLVED FURTHER**, that to the extent permitted by law, the operator may discontinue the enrollment and/or education of 22+ students at any time as deemed necessary by the operator in the event that same becomes, as determined by the operator in its reasonable discretion, economically unfeasible and/or inconsistent with the education of the School's students who have not attained twenty-two years of age;

**RESOLVED FURTHER**, that the School hereby authorizes its legal counsel to negotiate with the School's sponsor regarding any changes to the Community School Contract as may be necessary to permit enrollment and education of 22+ students; and

**RESOLVED FURTHER**, that the School hereby authorizes, subject to legal counsel's review and approval, updates to all relevant policies as may be necessary to permit enrollment of 22+ students.

Motion: Ms. Akeman      Second: Ms. Kania  
Ayes: 4      Nays: 0

**H. Tobacco Policy**

The board reviewed the revision to the Tobacco Policy.

**23-08 RESOLVED**, that the Board of Directors approves and adopts the Tobacco Policy as presented.

Motion: Ms. Braidy      Second: Ms. Akeman  
Ayes: 4      Nays: 0

**I. Non-Discrimination Policy**

The board discussed the revisions to the Non-Discrimination Policy.

**23-09 RESOLVED**, that the Board of Directors approves and adopts the Non-Discrimination Policy as presented.

Motion: Ms. Kania      Second: Ms. Akeman  
Ayes: 4      Nays: 0

**J. Threat Assessment Plan/Policy**

Ms. Enz spoke to the Threat Assessment Policy. Ms. Albain discussed upcoming training.

**23-10 RESOLVED**, that the Board of Directors approves and adopts the Threat Assessment Plan/Policy as presented.

Motion: Mr. Canova      Second: Ms. Akeman  
Ayes: 4      Nays: 0

**K. Performance and Accountability Plan**

- **Change to student and academic performance section including comparison group**
- **Review of organizational and operational performance governance goals**

The board discussed the updates to the Performance and Accountability Plan.

**23-11 RESOLVED**, that the Board of Directors approves the updated Performance and Accountability Plan pending any final adjustments to the Organization and Operational Performance Governance goals and the final Comparison Group as authorized by the Board president.

Motion: Ms. Braidy      Second: Ms. Akeman  
Ayes: 4      Nays: 0

**VI. Informational Report**

**A. Legal Update**

Ms. Enz presented the legal update.

**B. Financial Report**

Ms. Krotzer presented the financial report. She discussed federal funds, expenses, balances, and the \$800,000 payment to K12.

**23-12 RESOLVED**, that the Board of Directors approves the financial update, bank reconciliation, and payment to Stride K12 as presented, including approval of federal subgrant expenditures.

Motion: Ms. Braidy      Second: Ms. Kania  
Ayes: 4      Nays: 0

**C. Sponsor Update**

Ms. Katakis gave the sponsor report and discussed the “Walleye” event for the local hockey team in Toledo. This is the third compliance trimester.

**D. Stride Update**

The Stride team presented the update. They discussed the partnership conference in October. Ms. Enz reminded board members that management cannot pay for hotels and travel. ODLS must pay for those items.

**VII. Confirmation of Next Meeting:**

**Date: March 22, 2023**

**Time: 10:00 AM**

Location: ODLS Office  
1745 Indian Wood Circle  
Maumee, Ohio 43537

**VIII. Adjournment:** 11:11 AM

Motion: Ms. Kania      Second: Ms. Akeman

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Approved by the Board of Directors of Ohio Digital Learning School on March 22, 2023.

DocuSigned by:  
Chris Canova  
Board President/Secretary