

Ohio Digital Learning School

Meeting Minutes

March 22, 2023

Location: 1745 Indian Woods Circle
Maumee, Ohio 43537

Zoom link: <https://k12.zoom.us/my/malbain>

I. Call to Order

The meeting was called to order at 10:02 AM.

II. Roll Call

Board Members Present:

Chris Canova, President
Chelsea Kania, Vice President
Gregory Fockler, Treasurer
Roula Braidy, Director

Board Members Absent:

Tiffany Akeman, Secretary

Other Attendees:

Mahailey Albain, *ODLS Academic Administrator*
Cindy Wright, *Stride*
Regina Krotzer, *Stride*
Rebekah Enz, Esq., *Amy Goodson Co., LLC, Board Legal Counsel*
Kristin Katakis, *OCCS*
Dawn Cummings, *Fiscal Officer*
Laura Houghton
Theresa Bourgeois

III. Public Comment

None

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

23-13 RESOLVED, that the Board of Directors approves the minutes of the meeting of February 22, 2023, as presented.

Motion: Ms. Kania Second: Mr. Fockler
Ayes: 4 Nays: 0

B. Financial Report

• Federal Subgrant Expenditures

Ms. Krotzer presented the financial report and discussed revenue and expenditures, action items for the month, balances, and grants. There is a \$400,000 payment to K-12.

23-14 RESOLVED, that the Board of Directors approves the financial update, bank reconciliation, and payment to Stride K12 as presented, including approval of federal subgrant expenditures.

Motion: Mr. Fockler Second: Ms. Braidy
Ayes: 4 Nays: 0

C. Bank Signers

Ms. Houghton spoke to removing Ms. Harkless as a signer and authorized user of the school's bank accounts.

23-15 RESOLVED, that the Board of Directors authorizes the removal of Kate Harkless as a signer and authorized user from the School's bank accounts.

Motion: Ms. Kania Second: Ms. Braidy
Ayes: 4 Nays: 0

D. Annual Fiscal Officer Waiver

Ms. Enz discussed the annual fiscal officer waiver.

23-16 WHEREAS, pursuant to ORC 3314.011(A), every community school is required to have a designated fiscal officer employed or engaged by the governing authority;

WHEREAS, ORC 3314.011(D)(1) allows the governing authority to waive the requirement that the governing authority be the party responsible for employing or contracting with the fiscal officer for a one-year period;

THEREFORE BE IT RESOLVED, the governing authority waives the requirement to contract or employ the fiscal officer and designates Dawn Cummings as fiscal officer for the 2023-2024 school year, subject to sponsor approval.

Motion: Mr. Fockler Second: Mr. Canova
Ayes: 4 Nays: 0

E. Head of School Report

- **Number of Suspensions and Expulsions**
- **Residency Verification (March)**
- **Review of Updates to ESSER ARP Plan, including ESSER Spending Plan, if any**

Ms. Albain presented the school report and discussed enrollment trends, demographics, adult learners and staffing. Ms. Houghton discussed attendance and withdrawals.

23-17 RESOLVED, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and March residency Verification.

RESOLVED, that the Board of Directors approves the hiring of employees as presented.

RESOLVED, that the Board of Directors approves the resignation of an employee for the purposes of the employee transferring to employment by the management company.

Motion: Ms. Kania Second: Mr. Canova
Ayes: 4 Nays: 0

F. 2023-2024 School Year Calendar

Ms. Houghton discussed the proposed school year 2023-2024 calendar and reviewed testing dates.

23-18 RESOLVED, that the Board of Directors approves and adopts the 2023-2024 school year calendar as presented.

Motion: Ms. Braidy Second: Mr. Fockler
Ayes: 4 Nays: 0

G. Performance and Accountability Plan Goals Discussion

- **Review of organizational and operational performance governance goals**

The board will discuss the school’s performance and accountability goals at the next meeting.

VI. Informational Report

A. Legal Update

Ms. Enz presented the legal update.

B. Sponsor Update

Ms. Katakis gave the sponsor report.

C. Stride Update

Ms. Wright commended the team working in Ms. Harkless’ absence. She also discussed the Stride Board Summit.

VII. Confirmation of Next Meeting:

Date: April 26, 2023

Time: 10:00 AM

Location: ODLs Office
1745 Indian Wood Circle
Maumee, Ohio 43537

VIII. Adjournment: 10:33 AM

Motion: Ms. Braidy Second: Mr. Canova

Approved by the Board of Directors of Ohio Digital Learning School on April 26, 2023.

DocuSigned by:

Chris Canova

Board President/Secretary