

# Ohio Digital Learning School *Meeting Minutes*

April 22, 2020

**Zoom link:** <https://k12.zoom.us/j/989247647>

**Meeting ID:** 989 247 647

**Phone one-tap:** +16465588656,,989247647#

## I. Call to Order

The meeting was called to order at 10:06 AM.

## II. Roll Call

### Board Members Present:

Jennifer Wise, President  
Chris Canova, Secretary  
Tiffany Akeman, Director  
Meloney Osby, Director

### Board Members Absent:

Gregory Fockler, Treasurer

### Other Attendees:

Kathleen Harkless, *ODLS School Leader*  
Dawn Cummings, *Fiscal Officer*  
Kelly Warnke, *Finance, K12*  
Becky Enz, Esq. *Amy Goodson Co., LLC, Board Legal Counsel*  
Kristin Katakis, *OCCS*  
Todd McIntire (via phone), *K12*

## III. Public Comment

None

## IV. Review of Agenda

## V. Action and Discussion Items

### A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

**20-12 RESOLVED**, that the Board of Directors approves the minutes of the meeting of February 26, 2020 as presented.

Motion: Mr. Canova      Second: Ms. Akeman  
Ayes: 4      Nays: 0

## B. Financial Report

- **Approval of payment to K12**

Ms. Cummings presented the financial report. The five-year forecast will be presented at the next meeting. The school will be receiving IDEA funding this school year.

Ms. Cummings discussed making a payment to K12.

**20-13 RESOLVED**, that the Board of Directors approves the financial update and bank reconciliation as presented.

**FURTHER RESOLVED**, that the Board of Directors approves a payment to K12 in the amount of \$100,000 and authorizes the board President to sign the payment authorization.

Motion: Ms. Wise      Second: Mr. Canova

Ayes: 4      Nays: 0

## C. Fiscal Officer

The Board discussed waiving the requirement to have the fiscal officer employed directly by the board.

**20-14 WHEREAS**, pursuant to ORC 3314.011(A), every community school is required to have a designated fiscal officer employed or engaged by the governing authority;

**WHEREAS**, ORC 3314.011(D)(1) allows the governing authority to waive the requirement that the governing authority be the party responsible for employing or contracting with the fiscal officer for a one-year period;

**THEREFORE BE IT RESOLVED**, the governing authority waives the requirement to contract or employ the fiscal officer and designates Dawn Cummings of K12 as fiscal officer for the 2020-2021 school year, subject to sponsor approval.

Motion: Mr. Canova      Second: Ms. Osby

Ayes: 4      Nays: 0

## D. Insurance Applications

Ms. Harkless discussed the insurance renewal applications. The Board does have cyber security insurance as well.

**20-15 RESOLVED**, that the Board of Directors approves the insurance applications as presented and authorizes the board president to sign said applications.

Motion: Mr. Canova      Second: Ms. Akeman

Ayes: 4      Nays: 0

## E. Student Wellness and Success Funds Plan

Ms. Harkless discussed the student wellness and success funds. The plan is to carry the funds over to next year for use.

**20-16 RESOLVED**, that the Board of Directors approves the Student Wellness and Success Funds Plan as presented.

Motion: Mr. Canova      Second: Ms. Akeman

Ayes: 4      Nays: 0

## **F. Head of School Report**

- **Number of Suspensions and Expulsions**
- **Residency Verification (March and April)**
- **Employee Approval/Personnel Report**
- **Tallo Program**

Ms. Harkless presented the Head of School Report. There are 29 graduates so far. The school is working to develop a virtual gradation ceremony.

There are currently 542 students enrolled.

One intervention specialist has been hired.

Ms. Harkless discussed the Tallo program with the Board.

**20-17 RESOLVED**, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and March and April residency verification.

Motion: Ms. Akeman    Second: Ms. Osby  
Ayes: 4    Nays: 0

**20-18 FURTHER RESOLVED**, that the Board of Directors approves the hiring of employees as presented.

Motion: Ms. Wise    Second: Mr. Canova  
Ayes: 4    Nays: 0

**20-19 FURTHER RESOLVED**, that the Board of Directors finds that the Tallo program serves an educational purpose and authorizes the use of the program as part of the school's educational programming.

Motion: Mr. Canova    Second: Ms. Wise  
Ayes: 4    Nays: 0

## **G. Admission and Enrollment Policy**

Ms. Enz discussed the admissions policy which included revisions to the allowable documents for proof of residency.

**20-20 RESOLVED**, that the Board of Directors approves and adopts the Admissions and Enrollment Policy as presented.

Motion: Mr. Canova    Second: Ms. Akeman  
Ayes: 4    Nays: 0

## **H. Homeless Student Policy**

Ms. Enz discussed the changes to the Homeless Student Policy.

**20-21 RESOLVED**, that the Board of Directors approves and adopts Homeless Student Policy as presented.

Motion: Ms. Wise    Second: Ms. Akeman  
Ayes: 5    Nays: 0

**I. Sponsor Contract Modification**

Ms. Enz discussed the modifications to the sponsor contract and the Performance and Accountability Plan

**20-22** RESOLVED, that the Board of Directors approves the sponsor contract modification and updated Performance and Accountability Plan as presented and authorizes the Board President to sign said modification.

Motion: Mr. Canova    Second: Ms. Akeman  
Ayes: 4    Nays: 0

**J. Board Member Training Discussion**

The Board discussed the training requirements included in the sponsor contract. Each board member has previously completed the Sunshine Law training requirement.

**VI. Informational Reports**

**A. Legal Update**

Ms. Enz presented the Legal Update.

**B. Sponsor Update**

Ms. Katakis presented the sponsor update. Links regarding COVID-19 resources were sent to the board. Many compliance items have been placed on hold.

**C. K12 Update**

Mr. McIntire introduced himself and discussed K12 activities.

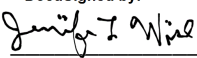
**VII. Confirmation of Next Meeting:**      May 27, 2020 at 10:00 AM  
Video/telephone conference

**VIII. Adjournment:** 11:13 AM

Motion: Ms. Wise      Second: Ms. Akeman

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Approved by the Board of Directors of Ohio Digital Learning School on May 27, 2020.

DocuSigned by:  
  
Board President/Secretary