

Ohio Digital Learning School

Meeting Minutes

August 28, 2019

1745 Indian Woods Circle

Maumee, Ohio 43537

I. Call to Order

The meeting was called to order at 9:59 AM.

II. Roll Call

Board Members Present:

Jennifer Wise, President
Gregory Fockler, Treasurer
Chris Canova, Secretary
Tiffany Akeman, Director
John Ziegelhofer, Director
Meloney Osby (arrived at 10:18AM), Director

Other Attendees:

Elizabeth Roth, *K12*
Kathleen Harkless, *ODLS School Leader*
Judy Shopp (via phone), *Associate General Counsel, K12*
Dawn Cummings, *Fiscal Officer*
Kelly Warnke, *Finance, K12*
Becky Enz, Esq. *Amy Goodson Co., LLC, Board Legal Counsel*
Kristin Katakis, *OCCS*
Scott McClain, *OCCS*

III. Public Comment

None

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

19-39 RESOLVED, that the Board of Directors approves the minutes of the meeting of July 24, 2019 as presented.

Motion: Mr. Fockler Second: Mr. Canova

Ayes: 5 Nays: 0

B. Financial Report

Ms. Cummings presented the financial update which included a comparison of the current financials to the approved budget. Ms. Cummings discussed the cash balance and the reasons for the variances. Ms. Warnke and Ms. Cummings indicated that K12 would absorb any deficit of the school. The board requested to see this reflected in the budget in October.

19-40 RESOLVED, that the Board of Directors approves the financial update as presented.

Motion: Mr. Ziegelhofer Second: Ms. Wise
Ayes: 5 Nays: 0

C. Bank Account Authorization

The board discussed adding the school leader to the school's bank account.

19-41 RESOLVED, that the Board of Directors authorizes adding the Head of School, Kathleen Harkless, as a signer and authorized user on the School's bank accounts.

Motion: Mr. Fockler Second: Mr. Ziegelhofer
Ayes: 5 Nays: 0

D. State of the School Report

*Ms. Osby arrived

Ms. Harkless introduced herself and discussed her background and experience. The drop-out recovery application has been approved by the ODE. Enrollment is currently at 165 students.

The board discussed the marketing efforts with Ms. Harkless and Ms. Roth. A more detailed report will be included in the next meeting materials.

Ms. Harkless discussed the demographics of the school. The special education population accounts for 21% of the students. There have not been any suspensions or expulsions to date.

Furniture is scheduled to be delivered on September 17, 2019 and the copier and printer are to be delivered on August 29, 2019.

19-42 RESOLVED, that the Board of Directors approves the state of the school report as presented.

Motion: Mr. Ziegelhofer Second: Ms. Akerman
Ayes: 6 Nays: 0

E. Employee Approval/Personal Report

Ms. Harkless discussed the staffing report. One individual did not accept the position. There are currently twenty-seven staff members either employed by the board or employed by K12.

19-43 RESOLVED, that the Board of Directors approves the hiring of employees as presented.

Motion: Mr. Canova Second: Mr. Fockler
Ayes: 6 Nays: 0

F. Board Retreat Discussion

The Board discussed holding a retreat on October 23, 2019, the same day as a regularly scheduled board meeting. The Board discussed possible training topics, including Sunshine Law training.

G. Board Policy Manual

Ms. Enz discussed the policies presented for the board policy manual.

19-44 RESOLVED, that the Board of Directors hereby approves and adopts section 200 of the board policy manual as listed below:

Section 200

- Mission Statement

- Vision
- Non-Discrimination Policy
- Admission, Enrollment, Residency Policy
- Homeless Student Policy
- Missing Children Policy
- Attendance/Truancy/Withdrawal
- Academic Prevention Intervention Policy
- Special Education Policy
- Child Find
- Section 504 / ADA Policy
- Acceleration Policy
- Anti-Gang Policy
- Anti-Harassment, Intimidation, & Bullying
- Suspension & Expulsion, including permanent exclusion and discipline of disabled students
- Positive Behavior Interventions and Support Restraint & Seclusion Policy
- Parent Involvement Policy (Title I and otherwise)
- Right to Know Teacher Qualifications
- Complaint Policy & Procedure
- Student Records Policy (including non-disclosure of directory information)
- Personal Information System
- Technology & Internet Safety Policy
- Financial Literacy Policy
- College Credit Plus
- Credit Flexibility
- Code of Conduct
- Testing Policy
- Career Advising Policy
- Student Promotion and Retention Policy
- Teacher Evaluation Policy
- Student in Foster Care
- Graduation Policy

Motion: Mr. Ziegelhofer Second: Mr. Canova

Ayes: 6 Nays: 0

VI. Informational Reports

A. Legal Update

Ms. Enz presented the legal update.

B. K12 Update

Ms. Roth provided an update on the launch of the school as well as a status update on the internet installation.

C. Sponsor Update

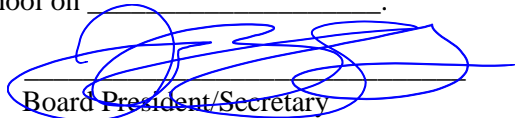
Mr. McClain discussed the OCCS convocation that was held earlier in the month. OCCS will also hold epicenter training.

Ms. Katakis introduced herself and discussed her background. She will be working as the sponsor representative for the school.

VII. Confirmation of Next Meeting: September 25, 2019 at 10:00 AM
1745 Indian Wood Circle
Maumee, Ohio 43257

VIII. Adjournment: 10:49 AM
Motion: Mr. Fockler Second: Ms. Akerman

Approved by the Board of Directors of Ohio Digital Learning School on 9/25/2019.


Board President/Secretary
VICE PRESIDENT