

Ohio Digital Learning School

Meeting Minutes

January 22, 2020

1745 Indian Woods Circle

Maumee, Ohio 43537

I. Call to Order

The meeting was called to order at 10:05 AM.

II. Roll Call

Board Members Present:

Jennifer Wise, President

Gregory Fockler, Treasurer

Chris Canova, Secretary

Tiffany Akeman, Director

Meloney Osby (via phone, not counted toward quorum), Director

Board Members Absent:

John Ziegelhofer, Vice President

Other Attendees:

Kathleen Harkless, *ODLS School Leader*

Dawn Cummings, *Fiscal Officer*

Kelly Warnke, *Finance, K12*

Becky Enz, Esq. *Amy Goodson Co., LLC, Board Legal Counsel*

Kristin Katakis, *OCCS*

Laura Houghton, *ODLS Student Support Administrator*

Stacey Flores, *ODLS Student Resource Coordinator*

III. Public Comment

None

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

20-01 RESOLVED, that the Board of Directors approves the minutes of the meeting of November 20, 2019 as presented.

Motion: Mr. Canova Second: Mr. Fockler

Ayes: 4 Nays: 0

B. Financial Report

Ms. Cummings presented the financial report and discussed the forecast compared to budget, the balance sheet and summary of cash flow. Ms. Cummings discussed the AVID form regarding ACH transactions and the bank reconciliation.

20-02 RESOLVED, that the Board of Directors approves the financial update as presented and approves the bank reconciliation and AVID form and authorizes the board president to sign both documents.

Motion: Ms. Wise Second: Mr. Canova
Ayes: 4 Nays: 0

C. Head of School Report

- **Student Support Services**
- **Number of Suspensions and Expulsions**
- **Residency Verification (December and January)**
- **Employee Approval/Personnel Report**
- **Closing Enrollment**

Ms. Harkless presented the head of school report. The school had six graduates the first semester. Enrollment is 369 students; 20 students have future start dates. Ms. Harkless discussed closing the enrollment for the 2019-2020 school year in March.

Ms. Harkless discussed student demographics including senior cohort years and ethnicity demographics. Ms. Harkless also discussed compliance updates, the hiring of one new teacher and the enrollment close date.

Ms. Houghton and Ms. Flores discussed student support services including McKinney-Vento students and the services provided. They also reviewed wraparound services and resources provided.

20-03 RESOLVED, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and December and January residency verification.

FURTHER RESOLVED, that the Board of Directors approves the hiring of employees as presented.

FURTHER RESOLVED, that the Board of Directors closes enrollment for the 2019-2020 school year on March 10, 2020.

Motion: Mr. Fockler Second: Ms. Akeman
Ayes: 4 Nays: 0

D. Semi-Annual Report on Verified Acts of Harassment, Intimidation and Bullying

The board reviewed the semi-annual report on verified acts of harassment, intimidation and bullying.

20-04 RESOLVED, that the Board of Directors hereby accepts the Semi-Annual Report on Verified Acts of Harassment, Intimidation and Bullying as presented.

Motion: Mr. Canova Second: Ms. Wise
Ayes: 4 Nays: 0

E. Withdrawal of Board Member Candidacy

Mr. Scott withdrew his candidacy for membership on the board.

VI. Informational Reports

A. Legal Update

Ms. Enz presented the January legal update.

B. Sponsor Update

Ms. Katakis presented the sponsor update and discussed a field trip opportunity with the Toledo Walleye hockey team. She is working on the school's second period compliance items.

C. K12 Update

K12 had nothing further to add.

VII. Confirmation of Next Meeting:

February 26, 2020 at 9:00 AM
(Sunshine Law Training following meeting)
1745 Indian Wood Circle
Maumee, Ohio 43257

VIII. Adjournment: 10:53 AM

Motion: Mr. Fockler Second: Ms. Akeman

Approved by the Board of Directors of Ohio Digital Learning School on February 26, 2020.


Board President/Secretary