

Ohio Digital Learning School

Meeting Minutes

July 24, 2019

1745 Indian Woods Circle

Maumee, Ohio 43537

I. Call to Order

The meeting was called to order at 10:05 AM.

II. Roll Call

Board Members Present:

Jennifer Wise, President

Gregory Fockler (arrived 10:15 AM), Treasurer

Chris Canova, Secretary

Tiffany Akeman, Director

John Ziegelhofer, Director

Board Members Absent:

Meloney Osby,

Other Attendees:

Judy Shopp (via phone), *Associate General Counsel, K12*

Kelly Warnke, *Finance, K12*

Amy Goodson, Esq., *Board Legal Counsel*

Becky Enz, Esq. *Amy Goodson Co., LLC*

Dawn Cummings, *Fiscal Officer*

Jacklyn Smith, *OCCS*

III. Public Comment

None

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

19-31 RESOLVED, that the Board of Directors approves the minutes of the meeting of June 26, 2019 as presented.

Motion: Mr. Ziegelhofer Second: Mr. Canova

Ayes: 4 Nays: 0

B. Financial Report

Ms. Cummings presented the financial update.

19-32 RESOLVED, that the Board of Directors approves the financial update as presented.

Motion: Mr. Canova Second: Mr. Ziegelhofer

Ayes: 4 Nays: 0

C. Furniture Purchase

The Board discussed the furniture purchase being over budget.

19-33 WHEREAS, the Board of Directors previously approved an amount not to exceed \$25,000 for furniture;

WHEREAS, the cost of furniture will exceed that amount by \$1,566.16;

THEREFORE, BE IT RESOLVED, that the Board of Directors approves an additional expenditure of \$1,566.16 for the cost of the furniture.

Motion: Mr. Ziegelhofer Second: Mr. Canova

Ayes: 4 Nays: 0

Mr. Fockler arrived at 10:15 AM.

D. Board Goals

The board discussed the three proposed goals and approved the first two goals.

19-34 RESOLVED, that the Board of Directors approves and adopts the board goals as discussed and approves the modification to the Sponsor's Performance and Accountability Plan to reflect said goals.

Motion: Ms. Wise Second: Ms. Akeman

Ayes: 5 Nays: 0

E. Copier

The board discussed the copier lease. Ms. Cummings noted that the amount is more than the \$3,900 budgeted. She will adjust the budget to reflect the actual cost.

19-35 RESOLVED, that the Board of Directors approves the lease for the copier as presented and authorizes the Board President to sign said copier lease.

Motion: Mr. Canova Second: Mr. Fockler

Ayes: 5 Nays: 0

F. Employee Approval/Personal Report

The board discussed the personnel report.

19-36 RESOLVED, that the Board of Directors approves the hiring of employees as presented.

Motion: Mr. Ziegelhofer Second: Mr. Canova

Ayes: 5 Nays: 0

G. Reappointment of Board Member

Mr. Canova's board member term was due for reappointment.

19-37 RESOLVED, that the Board of Directors reappoints Chris Canova as member of the Board of Directors for a term of three years, to expire at the annual board meeting of 2022.

FURTHER RESOLVED, the Board hereby acknowledges the staggered terms of all board members as follows, effective until the annual organizational meeting held during the year designated:

Name	Year
Jennifer Wise	2021
Gregory Fockler	2020
Chris Canova	2022
John Ziegelhofer	2020
Tiffany Akeman	2022
Meloney Osby	2022

Motion: Ms. Wise Second: Mr. Ziegelhofer
Ayes: 5 Nays: 0

H. Board Policy Manual and Parent / Student Handbook

Ms. Goodson spoke to the policies presented for the board policy manual.

19-38 RESOLVED, that the Board of Directors hereby approves and adopts section 100 of the board policy manual as listed below:

Section 100

- Code of Regulations
- Code of Ethics/Conflict of Interest Policy
- Board Meeting Notification Policy
- Board Member Attendance Policy
- Public Participation Policy
- Public Records Policy, including Records Retention Schedule
 - Records Retention Schedule
- Media & Public Relations Policy
- Grant Funds Policy
- Educator Misconduct Policy
- Whistleblower and Fraud Reporting Policy
- Fixed Asset Policy
- Board Member Background Check Policy
- Credit Card Policy
- FTE True-Up Policy
- Procurement Policy
- Fundraising Policy

FURTHER RESOLVED, that the Board of Directors hereby acknowledges that it has reviewed the following policies and procedures in Section 300 of the Board Policy Manual to ensure the safety of students, employees, and other persons and to ensure that its policies and procedures comply with all applicable health and safety laws and regulations:

- Protective Eyewear Policy
- Bloodborne Pathogen Control Policy

- Chicken Pox Epidemic Policy
- Food Allergy Policy
- Medication Policy
- Search Policy
- Child Abuse or Neglect Reporting Policy
- Corporal Punishment Policy

FURTHER RESOLVED, that the Board of Directors hereby approves the Parent / Student Handbook, pending board counsel review.

Motion: Ms. Wise Second: Mr. Ziegelhofer
 Ayes: 5 Nays: 0

VI. Informational Reports

A. Legal Update

Ms. Goodson presented the legal update.

B. K12 Update

Ms. Shopp provided an update on the status of start-up items and also spoke to the hiring of Kathleen Harkless as school leader.

C. Sponsor Update

Ms. Smith spoke about the OCCS annual convocation scheduled for August 6th. She also spoke about training opportunities.

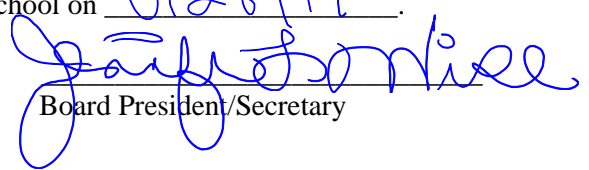
VII. Confirmation of Next Meeting: August 28, 2019 at 10:00 AM

1745 Indian Wood Circle
 Maumee, Ohio 43257

VIII. Adjournment: 10:41 AM

Motion: Mr. Fockler Second: Mr. Canova

Approved by the Board of Directors of Ohio Digital Learning School on 8/28/19.


 Board President/Secretary