

**Ohio Digital Learning School**  
***Meeting Agenda***

July 22, 2020  
10:00 AM

**Zoom link:** <https://k12.zoom.us/j/9521864703>

**Meeting ID:** 952 186 4703

**Phone one-tap:** [+16465588656](tel:+16465588656).,9521864703#

**I. Call to Order**

**II. Roll Call**

**Board Members:**

- Jennifer Wise, President
- Gregory Fockler, Treasurer
- Chris Canova, Secretary
- Tiffany Akeman, Director
- Meloney Osby, Director

**Other Attendees:**

- Kathleen Harkless, *ODLS School Leader*
- Todd McIntire, *K12*
- Rebekah Enz, Esq., *Board Legal Counsel*
- Kristin Katakis, *OCCS*
- Dawn Cummings, *Fiscal Officer*
- Kelly Warnke, *K12*

**III. Public Comment**

**IV. Review of Agenda**

**V. Action and Discussion Items**

**A. Approval of Minutes of Prior Meeting**

**RESOLVED**, that the Board of Directors approves the minutes of the meeting of June 24, 2020 as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**B. Financial Report**

- **Approval of payment to K12**

**RESOLVED**, that the Board of Directors approves the financial update and bank reconciliation as presented.

**FURTHER RESOLVED**, that the Board of Directors approves a payment to K12 in the amount of \$50,000 and authorizes the board President to sign the payment authorization.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**C. Head of School Report**

- **Number of Suspensions and Expulsions**
- **Residency Verification (July)**
- **Staff Changes**

**RESOLVED**, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and July residency verification.

**FURTHER RESOLVED**, that the Board of directors approves the hiring of employees as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**D. EMIS and SOES Resolution**

**WHEREAS**, the Board of Directors has contracted with K12 Virtual Schools, LLC, to provide the day-to-day operations of the School; and

**WHEREAS**, K12 Virtual Schools, LLC, as part of its management services, provides trained and skilled School Options Enrollment System (“SOES”) and Education Management Information System (“EMIS”) staff members and support at the School and by its management team in an effort to ensure quality reporting to all databases maintained by the department for the collection of education data.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Directors hereby designates K12 Virtual Schools, LLC, as the School’s SOES and EMIS coordinator for the School.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**E. Semi-Annual Report on Incidents of Harassment, Intimidation and Bullying**

**RESOLVED**, that the Board of Directors accepts the Semi-Annual Report of Verified Acts of Harassment, Intimidation and Bullying as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**F. Board Membership Discussion**

**G. Board Member Training Discussion**

**VI. Review of Policies**

**A. ODLS Fiscal Policies and Procedures**

**RESOLVED**, that the Board of Directors approves and adopts the ODLS Fiscal Policies and Procedures as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**B. Health and Safety Policies and Procedures**

**RESOLVED**, that the Board of Directors hereby acknowledges that it has reviewed the following policies and procedures in Section 300 of the Board Policy Manual to ensure the safety of students, employees, and other persons and to ensure that its policies and procedures comply with all applicable health and safety laws and regulations:

- Protective Eyewear Policy
- Bloodborne Pathogen Control Policy
- Chicken Pox Epidemic Policy
- Food Allergy Policy
- Medication Policy
- Search Policy
- Child Abuse or Neglect Reporting Policy
- Corporal Punishment Policy
- Prevention of Sexual Misconduct and Abuse Policy

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**C. Code of Ethics and Conflict of Interest Policy**

**RESOLVED**, that the Board of Directors has reviewed and approves the Code of Ethics and Conflict of Interest Policy as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**D. Academic Prevention / Intervention Policy**

**RESOLVED**, that the Board of Directors has reviewed and approves the Academic Prevention / Intervention Policy as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**VII. Informational Reports**

**A. Legal Update**

**B. Sponsor Update**

**C. K12 Update**

**VIII. Confirmation of Next Meeting:** Date: Wednesday, August 26, 2020  
Time: 10:00 AM  
Location: video/telephone conference

**IX. Adjournment**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_