

Ohio Digital Learning School *Meeting Minutes*

June 24, 2020

Zoom link: <https://k12.zoom.us/j/9521864703>

Meeting ID: 952 186 4703

Phone one-tap: [+16465588656,9521864703#](tel:+16465588656,9521864703#)

I. Call to Order

The meeting was called to order at 10:01 AM.

II. Roll Call

Board Members Present:

Jennifer Wise, President
Gregory Fockler, Treasurer
Chris Canova (arrived 10:15 AM), Secretary
Tiffany Akeman, Director
Meloney Osby, Director

Other Attendees:

Kathleen Harkless, *ODLS School Leader*
Dawn Cummings, *Fiscal Officer*
Kelly Warnke, *Finance, K12*
Becky Enz, Esq. *Amy Goodson Co., LLC, Board Legal Counsel*
Kristin Katakis, *OCCS*
Todd McIntire, *K12*

III. Public Comment

None

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

20-38 RESOLVED, that the Board of Directors approves the minutes of the meeting of May 27, 2020 as presented.

Motion: Ms. Akeman Second: Ms. Wise
Ayes: 4 Nays: 0

B. Financial Report

- **Approval of payment to K12**

Ms. Cummings presented the financial report. The school was paid on 241 FTE, which is 53 less than budgeted. Ms. Cummings is working on CCIP and EMIS financial reporting. There has been a \$22,000 budget cut due to the COVID-19 emergency.

20-39 RESOLVED, that the Board of Directors approves the financial update and bank reconciliation as presented.

FURTHER RESOLVED, that the Board of Directors approves a payment to K12 in the amount of \$100,000 and authorizes the board President to sign the payment authorization.

Motion: Mr. Fockler Second: Ms. Osby

Ayes: 4 Nays: 0

- **Clarification of Prior Resolution**

The board discussed clarifying a May 27, 2020 resolution on payment to K12.

20-40 WHEREAS, the Board of Directors approved a payment to K12 in the amount of \$100,000 during the May 27, 2020 meeting authorizing the treasurer to sign;

WHEREAS, the Code of Regulations allow for other officers to sign when any specific officer is unavailable;

THEREFORE BE IT RESOLVED, that the Board of Directors ratifies the Board President signature on the approval of the May payment to K12.

Motion: Ms. Akeman Second: Ms. Wise

Ayes: 4 Nays: 0

Ms. Canova joined the meeting at this time.

C. Insurance Policy

Ms. Harkless discussed the insurance policy and reviewed all questions that still need to be answered.

20-41 RESOLVED, that the Board of Directors approves the insurance policy as presented and authorizes the board president to sign any required documents pending legal counsel review.

Motion: Mr. Fockler Second: Ms. Akeman

Ayes: 5 Nays: 0

D. Employee Handbook

Ms. Harkless discussed the changes to the employee handbook.

20-42 RESOLVED, that the Board of Directors approves the Employee Handbook as presented pending legal counsel review.

Motion: Mr. Canova Second: Ms. Wise

Ayes: 5 Nays: 0

E. Head of School Report

- **Number of Suspensions and Expulsions**
- **Residency Verification (June)**
- **Staff Changes**
- **Additional Positions**

Ms. Harkless presented the Head of School Report. There were 107 students at the school's first graduation ceremony. Twenty-five students are enrolled in summer school and 296 students have

re-registered for the upcoming school year. In addition, 42 students have a future start date and 88 students are in the enrollment pipeline. Ms. Harkless also discussed student demographics.

Ms. Harkless discussed the FTE audit. There were no findings that would result in a funding reduction. The school will be considered “targeted assistance” for purposes of Title I funding next school year. The following year the school will receive the “school wide” designation. Ms. Harkless spoke to the creation of three new positions: math interventionist, reading interventionist and school psychologist. The math and reading interventionist positions are covered by Title I funds; the school psychologist position is covered by IDEA funds.

20-43 RESOLVED, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and June residency verification.

FURTHER RESOLVED, that the Board of directors approves the termination and accepts the resignation of employees as presented.

FURTHER RESOLVED, that the Board of Directors approves the creation of three new positions covered by Title and IDEA funds.

Motion: Mr. Fockler Second: Mr. Canova

Ayes: 5 Nays: 0

F. Attendance, Truancy, and Automatic Withdrawal Policy

Ms. Enz spoke to the development of the Attendance, Truancy, and Automatic Withdrawal Policy.

20-44 WHEREAS, notice of the meeting was provided including an invitation to parents/guardians, school employees and volunteers, community members, and the local juvenile court to consult in the development of the policy;

RESOLVED, that the Board of Directors approves and adopts the Attendance, Truancy, and Automatic Withdrawal Policy.

Motion: Ms. Wise Second: Mr. Fockler

Ayes: 5 Nays: 0

G. Electronic Meetings Resolution

- Discussion on meeting format (in person/virtual)

Ms. Enz discussed the resolution for holding board meetings electronically. Ms. Wise discussed, and each board member provided input on, the meeting format. The board opted to hold meetings electronically for now.

20-45 WHEREAS, Ohio Governor Mike DeWine declared a state of emergency due to the COVID-19 pandemic and to protect the health of all Ohio citizens;

WHEREAS, the HB 197 was passed into law providing for emergency measures for public agencies during the state of emergency;

WHEREAS, HB 197 allows during the period of emergency or until December 1, 2020 public bodies to hold meetings electronically, provided the meetings are still accessible to the public in accordance with the method by which the meeting is conducted;

WHEREAS, the Board of Directors has the technology available to conduct meetings electronically in compliance with HB 197 and Ohio Meetings Act;

THEREFORE BE IT RESOLVED, that the Board of Directors approves the temporary practice of holding meetings electronically as allowed by House Bill 197 and will ensure the public has access to all public meetings.

Motion: Ms. Akeman Second: Mr. Canova
Ayes: 5 Nays: 0

H. Board Membership Discussion

The Board discussed the possible addition of bard members

I. Board Members Training Discussion

The board discussed board member training.

VI. Annual Meeting and Discussion Items

A. Reappointment of Board Members

The Board discussed the reappointment of Mr. Fockler for a three-year term.

20-46 RESOLVED, that the Board of Directors reappoints Gregory Fockler for a term of three years, to expire at the annual board meeting of 2023.

FURTHER RESOLVED, that the Board hereby acknowledges the staggered terms of all board members as follows, effective until the annual organizational meeting held during the year designated.

Name	Year
Jennifer Wise	2021
Gregory Fockler	2023
Chris Canova	2022
Tiffany Akeman	2022
Meloney Osby	2022

Motion: Ms. Akeman Second: Mr. Fockler
Ayes: 5 Nays: 0

B. Election of Officers

The board discussed the officer positions.

20-47 RESOLVED, that the Board of Directors elects the following slate of officers, to serve in such capacity for a term of one year (until the 2021 Annual Board Meeting), or until the election and qualification of their respective successors:

President	Jennifer Wise
Vice President	Tiffany Akeman
Treasurer	Gregory Fockler
Secretary	Chris Canova

Motion: Ms. Wise Second: Mr. Fockler
Ayes: 5 Nays: 0

C. 2020-2021 Annual Board Meeting Calendar

The board reviewed the 2020-2021 board meeting calendar and changed the November meeting to November 18th and the December meeting to December 16th.

20-48 RESOLVED, that the Board of Directors approves and adopts the 2020-2021 Annual Board Meeting Calendar as amended.

Motion: Ms. Wise Second: Ms. Akeman
Ayes: 5 Nays: 0

VII. Informational Reports

A. Legal Update

Ms. Enz presented the legal update.

B. Sponsor Update

Ms. Katakis presented the sponsor update. She discussed OCCS not receiving an SPR score this year due to the COVID-19 emergency and she thanked the board for their support.

C. K12 Update

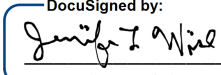
Mr. McIntire congratulated all on the completion of the first school year. He also discussed initiatives to eliminate racism and creating new courses regarding systemic racism and the history of those issues.

VIII. Confirmation of Next Meeting: July 22, 2020 at 10:00 AM
Video/telephone conference

IX. Adjournment: 11:16 AM

Motion: Ms. Akeman Second: Mr. Canova

Approved by the Board of Directors of Ohio Digital Learning School on 07/28/2020.

DocuSigned by:

Board President/Secretary