

Ohio Digital Learning School

Meeting Minutes

June 26, 2019
1745 Indian Woods Circle
Maumee, Ohio 43537

I. Call to Order

The meeting was called to order at 10:12 AM.

II. Roll Call

Board Members Present:

Jennifer Wise, President
Gregory Fockler, Treasurer
John Ziegelhofer, Director

Board Members Absent:

Chris Canova, Secretary

Other Attendees:

Elizabeth Roth, Deputy *Regional Vice President, Northern Region, K12*
Judy Shopp (via phone), *Associate General Counsel, K12*
Kelly Warnke, *Finance, K12*
Connie Waldron, (via phone), *HR, K12*
Rick Crawford (via phone), *Insperity*
Amy Goodson, Esq., *Board Legal Counsel*
Becky Enz, Esq. *Amy Goodson Co., LLC*
Dawn Cummings, *Fiscal Officer*
Jacklyn Smith, *OCCS*
Meloney Osby, *Potential Board Member*
Tiffany Akeman, *Potential Board Member*

III. Public Comment

None

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

19-23 RESOLVED, that the Board of Directors approves the minutes of the meeting of May 22, 2019 as presented.

Motion: Mr. Ziegelhofer Second: Mr. Fockler
Ayes: 3 Nays: 0

B. Financial Report

Ms. Cummings discussed the purchase of furniture. The original budgeted amount was \$10,000 to purchase the furniture. The actual cost will be closer to \$20,000-\$25,000. The board discussed allowing the board president to approve the final quote.

19-24 RESOLVED, that the Board of Directors authorizes the Board President to approve a final quote for the purchase of furniture not to exceed \$25,000.

Motion: Mr. Ziegelhofer Second: Mr. Fockler
Ayes: 3 Nays: 0

C. Nitel Internet Agreement

The Board reviewed the internet agreement with Nitel. The amount is over the budgeted amount.

19-25 RESOLVED, that the Board of Directors approves the Nitel Master Services Agreement for internet services including the amount over budget and authorizes the Board president to sign said agreement pending Board counsel legal review.

Motion: Ms. Wise Second: Mr. Ziegelhofer
Ayes: 3 Nays: 0

D. Employee Documents

Ms. Roth discussed the employee expectations and the differences between the contract.

Mr. Crawford presented the differing health plans to the board. There are five PPO plans and three high deductible plans offered to employees. Ms. Warnke indicated that there was an amount in the approved budget to assist in paying a portion of the premiums.

19-26 RESOLVED, that the Board of Directors approves and adopts the contracts for teachers, exempt and non-exempt employee, Arbitration Agreement and Employee manual pending legal review by Board counsel.

FURTHER RESOLVED, that the Board of Directors approves the health benefit plan as presented.

FURTHER RESOLVED, that the Board of Directors authorizes the ODLS Head of School to sign contracts for teachers, exempt and non-exempt employees on behalf of the Board with Board approval of final hires.

Motion: Mr. Ziegelhofer Second: Mr. Fockler
Ayes: 3 Nays: 0

E. STRS/SERS

The Board discussed the STRS and SERS “pick up.”

19-27 RESOLVED, that effective July 1, 2019 that the Board of Directors of Ohio Digital Learning School agrees to “pick up” the total amount of employee contributions required by Section 3307.26 of the Ohio Revised Code to be contributed by all certified employees to the State Teachers Retirement System (STRS) Ohio. The Board of Directors is permitted to pick up employee contributions pursuant to Section 3307.27 of the Ohio Revised Code and 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Board of Directors in lieu of employee contributions and shall be treated as mandatory salary reductions from the contract salary otherwise payable to the employee.

RESOLVED, that effective July 1, 2019 that the Board of Directors of Ohio Digital Learning School agrees to “pick up” the total amount of employee contributions required

by Section 3309 of the Ohio Revised Code and the Ohio Administrative Code to be contributed by all classified employees to the School Employees Retirement System (SERS) Ohio. The Board of Directors is permitted to pick up employee contributions pursuant to Section 3309 of the Ohio Administrative Code and 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Board of Directors in lieu of employee contributions and shall be treated as mandatory salary reductions from the contract salary otherwise payable to the employee.

Motion: Ms. Wise Second: Mr. Fockler
Ayes: 3 Nays: 0

F. Board Meeting Calendar

The board reviewed the 2019-2020 board meeting calendar as presented. The November date was moved to November 20, 2019 and the board removed the December meeting.

19-28 RESOLVED, that the Board of Directors approves and adopts the board meeting calendar as amended.

Motion: Mr. Fockler Second: Ms. Wise
Ayes: 3 Nays: 0

G. Parent/Student Handbook

Ms. Roth discussed the Parent/Student Handbook. Board legal counsel will be reviewing the handbook.

19-29 RESOLVED, that the Board of Directors approves the Parent/Student Handbook pending legal review by Board counsel.

Motion: Mr. Fockler Second: Mr. Ziegelhofer
Ayes: 3 Nays: 0

H. Board Policy Manual

Ms. Enz discussed the policy manual and the relationship between the policy manual and Parent/Student Handbook. The policy will be included in upcoming meeting materials.

I. Consideration of New Board Members

Ms. Akeman and Ms. Osby introduced themselves to the board and discussed their backgrounds and interest in serving on the ODLS board.

19-30 RESOLVED, that the Board of Directors approves Meloney Osby and Tiffany Akeman as members of the Board of Directors for a term of three years (until the 2022 Annual Board Meeting), or until the appointment of their respective successors pending sponsor approval.

Motion: Mr. Ziegelhofer Second: Mr. Fockler
Ayes: 3 Nays: 0

J. OCCS – Performance and Accountability Board Goals Discussion

Ms. Roth discussed revisiting the board goals at the next board meeting.

K. Board Training Discussion

Ms. Wise discussed scheduling training in the fall after the start of the school year.

VIII. Informational Reports

A. Legal Update

Ms. Goodson presented the legal update which included an update on the Ohio budget bill.

B. K12 update

Ms. Rother discussed the search for the Head of School. There are currently three candidates for the position. The operations manager and student support administration will be starting on Monday. Interviews are currently being held for teacher positions.

C. Sponsor Update

The sponsor did not have any additional updates.

IX. Confirmation of Next Meeting: July 24, 2019 at 10:00 AM
1745 Indian Wood Circle
Maumee, Ohio 43257

X. Adjournment: 11:13 AM

Motion: Ms. Wise Second: Mr. Ziegelhofer

Approved by the Board of Directors of Ohio Digital Learning School on July 24, 2019.


Board President/Secretary