

# Ohio Digital Learning School

## *Meeting Agenda*

March 21, 2019

10:00 AM

1690 Woodlands Dr., Suite 200

Maumee, Ohio 43537

**Conference line: 888-824-5783; Code: 66847092#**

### **I. Call to Order**

### **II. Roll Call**

#### **Board Members:**

- Jennifer Wise, President
- Gregory Fockler, Treasurer
- Chris Canova, Secretary
- John Ziegelhofer, Director
- Kathy Warner, Director

#### **Other Attendees:**

- Randall Greenway, *Vice President School Development, K12*
- Darren Reed, *SVP of School Services, K12*
- Amy Goodson, Esq., *Board Legal Counsel*
- \_\_\_\_\_, *OCCS*

### **III. Public Comment**

### **IV. Review of Agenda**

### **V. Action and Discussion Items**

#### **A. Approval of Minutes of Prior Meeting**

**RESOLVED**, that the Board of Directors approves the minutes of the meeting of December 5, 2018 as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**B. Appointment of Fiscal Officer and Banking Authorization**

**WHEREAS**, pursuant to ORC 3314.011(A), every community school is required to have a designated fiscal officer employed or engaged by the governing authority;

**WHEREAS**, ORC 3314.011(D)(1) allows the governing authority to waive the requirement that the governing authority be the party responsible for employing or contracting with the fiscal officer for a one-year period;

**THEREFORE BE IT RESOLVED**, the governing authority waives the requirement to contract or employ the fiscal officer and designates Dawn Cummings of K12 as fiscal officer, subject to sponsor approval.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**WHEREAS**, the Board of Directors previously authorized the establishment of bank accounts in the name, and behalf of, the school with a reputable institution;

**THEREFORE BE IT RESOVLED**, in connection with said bank accounts, Dawn Cummings is authorized to execute any necessary bank documentation on behalf of the Board of Directors

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**C. Finance**

**a. Fiscal Officer Report**

- 1. Overview of K12 Financial Shared Services**
- 2. K12 Guarantee to Comply with Bonding Requirements**
- 3. Introduction and Approval of Finance Policies and Procedures**

**RESOLVED**, that the Board of Directors approves the fiscal officer report as presented.

**FURTHER RESOLVED**, that the Board of Directors approves and adopts the Finance Policies and Procedures as presented pending legal counsel review.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Payment of legal fees using grant funds**

**RESOLVED**, that the Board of Directors authorizes payment to Amy Goodson Co, LLC from grant funds received from K12.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Acceptance of Grant**

**RESOLVED**, that the Board of Directors accepts with gratitude the donation of \$\_\_\_\_\_ from \_\_\_\_\_ for costs associated with the start-up of ODLS.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**D. Introduction of Darren Reed, K12 SVP of School Services, Northern Region**

**E. Launch Overview**

**F. 2019-2020 School Calendar**

**RESOLVED**, that the Board of Directors approves and adopts the 2019-2020 school calendar as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**G. Policies**

• **Admissions and Residency**

**RESOLVED**, that the Board of Directors approves and adopts the Admission and Residency Policy as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**H. Facility Update**

**I. K12 Management Agreement**

**RESOLVED**, that the Board of Directors engages K12 to manage the operations of the School under the terms of the Educational Products and Services Agreement and authorizes legal counsel to negotiate the terms of said agreement and further authorizes board president to sign said agreement once in a form as advised by legal counsel.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**J. Insperity Human Resources Agreement**

- Presentation from Insperity Representative

**RESOLVED**, that the Board of Directors approves the agreement with Insperity Human Resources pending board legal counsel review and authorizes the Board President to sign once in a form as advised by legal counsel.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**K. Discussion on Directors and Officers Insurance**

- Presentation from A.J. Gallagher

**L. Therapy Services Contract**

**RESOLVED**, that the Board of Directors approves the Therapy Services Contract with K12 Virtual Schools, LLC., pending review of board legal counsel.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**M. Vendor Forms**

**RESOLVED**, that the Board of Directors directs and authorizes K12, fiscal officer, and legal counsel to complete and submit Vendor Forms, EFT forms and all other documentation necessary for obtaining an IRN and obtaining school funding and to establish accounts for the School necessary for school data reporting including: OEDS-R, SAFE Account, FLICS, SOES and EMAD.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**N. Next Steps with OCCS**

**VIII. Confirmation of Next Meeting:**      Date:  
Time:  
Location:

**IX. Adjournment**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_