

# Ohio Digital Learning School

## *Meeting Minutes*

May 22, 2019

1690 Woodlands Dr., Suite 200

Maumee, Ohio 43537

### I. Call to Order

The meeting was called to order at 10:00 AM.

### II. Roll Call

#### **Board Members Present:**

Jennifer Wise, President  
Gregory Fockler, Treasurer  
Chris Canova, Secretary  
John Ziegelhofer, Director

#### **Board Members Absent:**

Chris Canova, Secretary

#### **Other Attendees:**

Elizabeth Roth, Deputy *Regional Vice President, Northern Region, K12*  
Judy Shopp (via phone), *Associate General Counsel, K12*  
Kelly Warnke, *Finance, K12*  
Connie Waldron, (via phone), *HR, K12*  
Darren Reed, *K12*  
Amy Goodson, Esq., *Board Legal Counsel*  
Dawn Cummings, *Fiscal Officer*  
Jacklyn Smith, *OCCS*

### III. Public Comment

None

### IV. Review of Agenda

### V. Action and Discussion Items

#### **A. Approval of Minutes of Prior Meeting**

The Board reviewed the meeting minutes; no modifications were requested.

**19-18 RESOLVED**, that the Board of Directors approves the minutes of the meeting of April 17, 2019 as presented.

Motion: Mr. Ziegelhofer      Second: Mr. Fockler  
Ayes: 4      Nays: 0

#### **B. Board Member Resignation**

Ms. Warner resigned from the board effective May 2, 2019. The board discussed potential new board members.

**19-19 RESOLVED**, that the Board of Directors accepts the resignation of Kathy Warner effective May 2, 2019 and thanks here for her service.

Motion: Mr. Canova      Second: Mr. Ziegelhofer  
Ayes: 4      Nays: 0

**C. Special Programs / Special Education Policies and Procedures**

The board discussed special programs and special education policies and procedures.

**19-20 RESOLVED**, that the Board of Directors approves and adopts the Special Education Policies and Procedures pending legal counsel review.

Motion: Mr. Canova      Second: Ms. Wise  
Ayes: 4      Nays: 0

**D. Proposed FY20 Budget**

Ms. Cummings reviewed the proposed fiscal year 2020 budget with the board.

**19-21 RESOLVED**, that the Board of Directors approves and adopts the Ohio Digital Learning School FY20 Budget as presented.

Motion: Mr. Fockler      Second: Mr. Ziegelhofer  
Ayes: 4      Nays: 0

**E. Launch Overview**

Ms. Roth presented information on the school's launch. The enrollment portal is open. Hiring is going well and there are multiple candidates for the administrator position.

**F. Sponsor Contract P&A Plan Review**

The board reviewed the sponsor contract performance and accountability plan, effective date July 1, 2019.

**G. EMIS Designation**

Ms. Goodson spoke to designating SOES and EMIS staff members.

**19-22 WHEREAS**, the Board of Directors has contracted with K12 Virtual Schools, LLC, to provide the day-to-day operations of the School; and

**WHEREAS**, K12 Virtual Schools, LLC, as part of its management services, provides trained and skilled School Options Enrollment System ("SOES") and Education Management Information System ("EMIS") staff members and support at the School and by its management team in an effort to ensure quality reporting to all databases maintained by the department for the collection of education data.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Directors hereby designates K12 Virtual Schools, LLC, as the School's SOES and EMIS coordinator for the School.

Motion: Mr. Canova      Second: Mr. Fockler  
Ayes: 4      Nays: 0

**H. Lease Update**

The board discussed the status of the lease with K12 and legal counsel.

**I. Insperity Update**

K12 provided updates on the process with Insperity in proceeding with hiring individuals.

**J. K12 Update**

Mr. Reed introduced himself and discussed his role with the board.

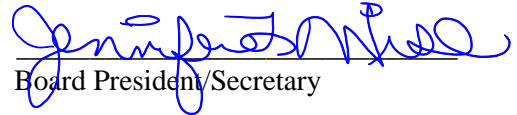
**VIII. Confirmation of Next Meeting:** July 24, 2019 at 10:00 AM  
1745 Indian Wood Circle  
Maumee, Ohio 43257

**IX. Adjournment:** 10:49 AM

Motion: Ms. Wise      Second: Mr. Ziegelhofer

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Approved by the Board of Directors of Ohio Digital Learning School on 6/26/19.

  
Board President/Secretary