

Ohio Digital Learning School

Meeting Minutes

November 20, 2019

1745 Indian Woods Circle

Maumee, Ohio 43537

I. Call to Order

The meeting was called to order at 10:00 AM.

II. Roll Call

Board Members Present:

Jennifer Wise, President

Gregory Fockler, Treasurer

Chris Canova, Secretary

John Ziegelhofer (arrived at 10:04), Vice President

Tiffany Akeman (arrived at 10:03), Director

Meloney Osby, Director

Other Attendees:

Elizabeth Roth, *K12*

Kathleen Harkless, *ODLS School Leader*

Dawn Cummings, *Fiscal Officer*

Kelly Warnke, *Finance, K12*

Becky Enz, Esq. *Amy Goodson Co., LLC, Board Legal Counsel*

Kristin Katakis, *OCCS*

Scott McClain, *OCCS*

Jim Scott (via phone), *potential board member*

III. Public Comment

None

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

19-61 RESOLVED, that the Board of Directors approves the minutes of the meeting of October 23, 2019 as presented.

Motion: Mr. Canova Second: Mr. Fockler

Ayes: 4 Nays: 0

B. Financial Report

Ms. Akeman and Mr. Zeigelhofer arrived at this time.

Ms. Cummings presented the financial report and discussed the summary forecast. The budgeted salaries amount may need to be increased due to the possible need to hire additional staff. Payments to K12 are not expected to be made until February.

Ms. Warnke described the difference between funding FTEs and enrollment.

19-62 RESOLVED, that the Board of Directors approves the financial update as presented.

Motion: Mr. Fockler Second: Ms. Wise

Ayes: 6 Nays: 0

C. Head of School Report

- **Number of Suspensions and Expulsions**
- **Residency Verification (November)**
- **Employee Approval/Personnel Report**
- **First Graduates**

Ms. Harkless presented the head of school report. The school has its first graduate. Fifty-five credits have been awarded through credit recovery. There are 344 students enrolled, 147 with future start dates, and 7 in the pipeline.

Ms. Harkless discussed the demographics of the school. There are students from 186 different districts. The grade level breakdown is based upon the year the student entered ninth grade. The board requested a breakdown by credit at the next meeting.

Ms. Harkless provided an update on compliance as well as an update on the graduation requirements. The school audits five files for residency verification each month.

There has been one new hire and one resignation since the last meeting.

19-63 RESOLVED, that the Board of Directors approves the state of the school report as presented including the number of suspensions and expulsions and November residency verification.

Motion: Mr. Ziegelhofer Second: Ms. Akeman

Ayes: 6 Nays: 0

D. Attendance, Truancy, Automatic Withdrawal Policy

Ms. Enz discussed the revision to the Attendance, Truancy, and Automatic Withdrawal Policy in accordance with the recent legislative change.

19-64 RESOLVED, that the Board of Directors approves and adopts the Attendance, Truancy, and Automatic Withdrawal Policy as presented.

Motion: Mr. Canova Second: Mr. Fockler

Ayes: 6 Nays: 0

E. Graduation Policy

Ms. Enz discussed the changes to the graduation policy which include additional graduation options for students based upon the year the student entered the ninth grade.

19-65 RESOLVED, that the Board of Directors approves and adopts the Graduation Policy as presented.

Motion: Ms. Wise Second: Mr. Ziegelhofer
Ayes: 6 Nays: 0

F. Board Retreat

Ms. Wise discussed scheduling a retreat with the board members. Ms. Enz discussed the training requirements under the sponsor contract as well as the training required by statute. The board considered different dates to schedule the training. The sponsor indicated doing sunshine law training by the end of March would be acceptable. The board will hold the sunshine law training after the regularly scheduled February meeting. Additional trainings will be scheduled online.

VI. Informational Reports

A. Legal Update

Ms. Enz presented the legal update.

B. Sponsor Update

Ms. Katakis presented the sponsor update. All first quarter compliance has been completed. The sponsor conducted a comprehensive site visit and file review. All files looked good.

C. K12 Update

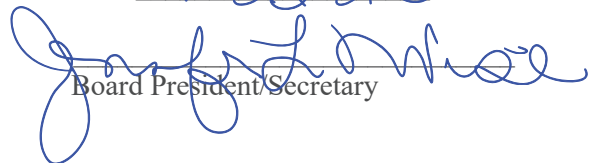
Ms. Roth presented the K12 update. Ms. Harkless is participating in school cycle success meetings. The school is focusing on academics as well as the students as a whole.

VII. Confirmation of Next Meeting: January 22, 2020 at 10:00 AM
1745 Indian Wood Circle
Maumee, Ohio 43257

VIII. Adjournment: 10:58 AM

Motion: Mr. Canova Second: Ms. Akeman

Approved by the Board of Directors of Ohio Digital Learning School on 1-22-20


Board President/Secretary