

Ohio Digital Learning School

Meeting Minutes

June 22, 2022

Location: Virtual

Zoom link: <https://k12.zoom.us/j/9521864703>

Meeting ID: 952 186 4703

Phone one-tap: [+16465588656](tel:+16465588656), [9521864703#](tel:+16465588656)

I. **Call to Order** The meeting was called to order at 10:01 AM.

II. Roll Call

Board Members Present:

Jennifer Wise, President
Chris Canova, Secretary
Chelsea Kania, Director

Board Members Present:

Tiffany Akeman, Vice President
Gregory Fockler, Treasurer

Other Attendees:

Kathleen Harkless, *ODLS Head of School*
Mahailey Albain, *ODLS*
Cindy Wright, *Stride*
Rebekah Enz, Esq., *Amy Goodson Co., LLC, Board Legal Counsel*
Kristin Katakis, *OCCS*
Dawn Cummings, *Fiscal Officer*

III. Public Comment

None

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

22-28 RESOLVED, that the Board of Directors approves the minutes of the meeting of May 25, 2022, as corrected.

Motion: Mr. Canova Second: Ms. Kania
Ayes: 3 Nays: 0

B. Financial Report

Ms. Cummings presented the financial report, there were not too many changes from the previous month. The expenses and the deficit both decreased. There will be no K12 payment in July.

22-29 RESOLVED, that the Board of Directors approves the financial update and bank reconciliation as presented.

Motion: Ms. Kania Second: Ms. Wise
Ayes: 3 Nays: 0

C. Head of School Report

- **Number of Suspensions and Expulsions**
- **Residency Verification (June)**
- **Review of Updates to ESSER ARP Plan, including ESSER Spending Plan, if any**

Ms. Harkless presented the school report. There have been 346 graduates so far this school year. Ms. Harkless discussed the student demographics and STAR testing data. There is a new English and Science teacher.

22-30 RESOLVED, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and June residency verification.

FURTHER RESOLVED, that the Board of Directors approves the hiring of employees as presented.

Motion: Mr. Canova Second: Ms. Kania
Ayes: 3 Nays: 0

D. Adult 22+ High School Diploma Program

Ms. Harkless discussed the program and the application for the program. The handbook is currently in process.

22-31 WHEREAS, the Board of Directors of the School recognizes the value of earning a high school diploma at any age;

WHEREAS, the School's operator is willing to provide educational services to students age of twenty-two or older ("22+") pursuant to the terms of the Management Agreement by and between School and operator;

IT IS THEREFORE RESOLVED, that the School hereby, subject to sponsor approval, authorizes the implementation of a 22+ program in accordance with all laws of the State of Ohio, guidance issued by the Ohio Department of Education, and the mission and vision of the School;

RESOLVED FURTHER, that to the extent permitted by law, the operator may discontinue the enrollment and/or education of 22+ students at any time as deemed necessary by the operator in the event that same becomes, as determined by the operator in its reasonable discretion, economically unfeasible and/or inconsistent with the education of the School's students who have not attained twenty-two years of age;

RESOLVED FURTHER, that the School hereby authorizes its legal counsel to negotiate with the School's sponsor regarding any changes to the Community School Contract as may be necessary to permit enrollment and education of 22+ students; and

RESOLVED FURTHER, that the School hereby authorizes, subject to legal counsel's review and approval, updates to all relevant policies as may be necessary to permit enrollment of 22+ students,

Motion: Mr. Canova Second: Ms. Kania
Ayes: 3 Nays: 0

E. Employee Benefits package

The board tabled the discussion until the next meeting.

F. Insurance Policy

The Board discussed the insurance policy. Directors' and officers' insurance is included in the policy

22-32 RESOLVED, that the Board of Directors approves the insurance policy as presented and authorizes the board president to sign any required documents pending legal counsel review.

Motion: Ms. Kania Second: Ms. Wise
Ayes: 3 Nays: 0

G. Semi-Annual Report on Incidents of Harassment, Intimidation, and Bullying

The Board discussed the annual report.

22-33 RESOLVED, that the Board of Directors accepts the Semi-Annual Report of Verified Acts of Harassment, Intimidation, and Bullying as presented.

Motion: Ms. Wise Second: Ms. Kania
Ayes: 3 Nays: 0

H. Attendant, Truancy, and Automatic Withdrawal Policy

Ms. Enz discussed the changes to the policy.

22-34 RESOLVED, that the Board of Directors approves and adopts the Attendance, Truancy, and Automatic Withdrawal Policy as presented.

Motion: Mr. Canova Second: Ms. Wise
Ayes: 3 Nays: 0

I. Section 504 ADA Policy

Ms. Enz discussed the changes to the policy.

22-35 RESOLVED, that the Board of Directors approves and adopts the Section 504 ADA Policy as presented.

Motion: Ms. Kania Second: Ms. Wise
Ayes: 3 Nays: 0

J. Right to Know Qualifications Policy

Ms. Enz discussed the changes to the policy.

22-36 RESOLVED, that the Board of Directors approves and adopts the Right to Know Qualifications Policy as presented.

Motion: Ms. Kania Second: Ms. Wise
Ayes: 3 Nays: 0

K. Board Membership Discussion

The board discussed adding an additional member as Ms. Wise will be resigning from the board. Ms. Wise will remain as a board member at least through opening assurances.

VI. Annual Meeting and Discussion Items

A. Reappointment of Board Members

The Board discussed the reappointment of two board members.

22-37 RESOLVED, that the Board of Directors reappoints Tiffany Akeman and Chris Canova for a term of three years, to expire at the annual board meeting of 2025.

FURTHER RESOLVED, that the Board hereby acknowledges the staggered terms of all board members as follows, effective until the annual organizational meeting held during the year designated.

| Name | Year |
|-----------------|-------------|
| Jennifer Wise | 2024 |
| Gregory Fockler | 2023 |
| Chris Canova | 2025 |
| Tiffany Akeman | 2025 |
| Chelsea Kania | 2024 |

Motion: Ms. Kania Second: Ms. Wise
Ayes: 3 Nays: 0

B. Election of Officers

The Board discussed the officer positions for the upcoming school year.

22-38 RESOLVED, that the Board of Directors elects the following slate of officers, to serve in such capacity for a term of one year (until the 2023 Annual Board Meeting), or until the election and qualification of their respective successors:

- President:** Chris Canova
- Vice President:** Chelsea Kania
- Treasurer:** Greg Fockler
- Secretary:** Tiffany Akeman

Motion: Ms. Kania Second: Ms. Wise
Ayes: 3 Nays: 0

C. 2022-2023 Annual Board Meeting Calendar

The Board reviewed the calendar. Beginning July 1, 2022, board members must be in person to be counted as present.

22-39 RESOLVED, that the Board of Directors hereby approves and adopts the 2022-2023 Annual Board Meeting Calendar as presented.

Motion: Ms. Wise Second: Ms. Kania
Ayes: 3 Nays: 0

VII. Informational Report

A. Legal Update

Ms. Enz presented the legal update.

B. Sponsor Update

Ms. Katakis gave the sponsor report and provided a compliance update. The OCCS Convocation for School leaders will be held in August.

C. Stride Update

Ms. Wright reminded the board of the Partner Summit to be held in July

VIII. Confirmation of Next Meeting: Date: July 27, 2022
Time: 10:00 AM
Location: ODLS Office

VIII. Adjournment: 10:53 AM
Motion: Ms. Wise Second: Ms. Kania

Approved by the Board of Directors of Ohio Digital Learning School on _____.

Board President/Secretary