

***Ohio Digital Learning School
Meeting Minutes***

August 23, 2023

10:00 AM

Location: 1745 Indian Woods Circle
Maumee, Ohio 43537

Zoom link: <https://k12.zoom.us/j/94664619741>

I. Call to Order

The meeting was called to order at 10:02 AM.

II. Roll Call

Board Members Present:

Chris Canova, President
Chelsea Kania, Vice President
Tiffany Akeman, Secretary
Roula Braidy, Director

Board Members Absent:

Gregory Fockler, Treasurer

Other Attendees:

Mahailey Albain, *ODLS Academic Administrator*
Laura Houghton, *Operations Manager/Interim HOS*
Megan Kovach, *Academic Administrator of Special Programs*
Theresa Bourgeois, *EMIS and Title I Coordinator*
Angie Day, *ODLS Assistant Principal*
Regina Krotzer, *Stride*
Stephanie Nelson, *Stride*
Rebekah Enz, Esq., *Amy Goodson Co., LLC, Board Legal Counsel*
Kristin Katakis, *OCCS*
Brian Powderly, *Executive Director, Stride*

III. Public Comment

None

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

23-47 RESOLVED, that the Board of Directors approves the minutes of the meeting of July 26, 2023 as presented.

Motion: Ms. Kania Second: Ms. Braidy

Ayes: 4 Nays: 0

B. Financial Report

- **Federal Subgrant Expenditures**

Ms. Krotzer presented the financial report as of July 31, 2023, and discussed enrollment, amounts and revenues, federal funds, and the audit. She discussed the net position as of July 31, 2023, and reviewed the cash flow.

23-48 RESOLVED, that the Board of Directors approves the financial update, bank reconciliation, and payment to Stride K12 as presented, including approval of federal subgrant expenditures.

Motion: Mr. Canova Second: Ms. Akeman
Ayes: 4 Nays: 0

C. Head of School Report

- **Number of Suspensions and Expulsions**
- **Residency Verification (August)**
- **Review of Updates to ESSER ARP Plan, including ESSER Spending Plan, if any**

Ms. Albain and Ms. Houghton presented the Head of School Report, and discussed enrollment, withdrawals, demographics, marketing, and reaching out to ELL students. The school is fully staffed. The school had 25 summer graduates, and one 22+ Program graduate.

23-49 RESOLVED, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and August residency verification.

FURTHER RESOLVED, that the Board of Directors accepts the hiring of employees and resignation of employees as presented.

Motion: Ms. Akeman Second: Ms. Kania
Ayes: 4 Nays: 0

D. Resource Coordinator Contract

Ms. Houghton discussed the changes, additional duties, and salary increase for the Resource Coordinator position.

23-50 RESOLVED, that the Board of Directors approves the updated employee agreement and salary for the Resource Coordinator position.

Motion: Ms. Braidy Second: Mr. Canova
Ayes: 4 Nays: 0

E. Updated Bonus Amounts

Ms. Houghton discussed the updated bonus amounts and clarified the prior approval. The overall amount for total bonus expenditure remained the same but some individual bonuses were adjusted. The budget includes up to 5% of each salary.

23-51 RESOLVED, that the Board of Directors approves the bonus payments as presented for the 2022-2023 school year.

Motion: Ms. Kania Second: Ms. Akeman
Ayes: 4 Nays: 0

F. Stipend Approval

Ms. Albain and Ms. Houghton discussed the stipend approvals, and reviewed details of each position listed. Part of the stipend will be paid the first semester, and the other part will be paid the second semester. Administration will keep evaluating and bring back to the board if they see the need to increase the amounts.

Ms. Akeman stepped out during this time.

23-52 WHEREAS, the Board of Directors finds a proper public purpose in the support of teachers and staff.

THEREFORE BE IT RESOLVED, that the Board of Directors approves of the following stipends.

- Special Education Lead in an amount not to exceed \$2,500
- Caseload Manager Special Education in an amount not to exceed \$2,500
- 22+ Program Coordinator in an amount not to exceed \$6,000
- RESA Lead in an amount not to exceed \$2,000
- LPDC Lead in an amount not to exceed \$2,000
- General Education Lead Teacher in an amount not to exceed \$1,500

Motion: Mr. Canova Second: Ms. Kania
Ayes: 3 Nays: 0

G. Principal Certification

Ms. Albain and Ms. Houghton discussed the Principal Certification for Megan Kovach. ODE requires a board resolution designating her as principal in order to obtain a Principal License.

Ms. Akeman returned at this time.

23-53 WHEREAS, Megan Kovach is submitting an application for an administrator certification with the Ohio Department of Education;

WHEREAS, Megan Kovach is currently serving as Academic Administrator for Special Programs for Ohio Digital Learning School grades nine through twelve;

THEREFORE BE IT RESOLVED, that the Board of Directors appoints Megan Kovach as the Principal for Ohio Digital Learning School.

Motion: Ms. Kania Second: Ms. Braidy
Ayes: 4 Nays: 0

VI. Informational Reports

A. Legal Update

Ms. Enz presented the legal update.

B. Sponsor Update

Ms. Katakis presented the sponsor update. She discussed child abuse training and funding changes.

C. Stride Update

Ms. Albain presented the Stride update and gave a reminder of the October Summit. Ms. Houghton introduced Brian Powderly, Executive Director of Stride.

VII. Confirmation of Next Meeting: **Date: September 27, 2023**
Time: 10:00 AM
Location: ODLs Office
 1745 Indian Wood Circle
 Maumee, Ohio 43537

IX. Adjournment: 11:17 AM
Motion: Ms. Kania Second: Ms. Akeman

Approved by the Board of Directors of Ohio Digital Learning School on September 27, 2023.

DocuSigned by:
Chris Canova
Board President/Secretary