

Ohio Digital Learning School

Meeting Minutes

August 28, 2024
10:00 AM
1745 Indian Wood Circle
Suite 110
Maumee, Ohio 43537

Zoom link:

<https://us02web.zoom.us/j/81425972078?pwd=euykKhsSBPqNWopXtoaDo2JASrP7sl.1>

Meeting ID: 814 2597 2078

Passcode: 209285

I. Call to Order

The meeting was called to order at 10:03 AM.

II. Roll Call

Board Members Present:

Chris Canova, President
Chelsea Kania, Vice President
Tiffany Morrissey, Secretary, *arrived at 10:13 AM*
Roula Braidy, Director

Board Members Absent:

Gregory Fockler, Treasurer

Other Attendees:

Laura Houghton, *Operations Manager*
Brian Powderly, *Executive Director*
Theresa Bourgeois, *EMIS and Title I Coordinator*
Cindy Wright, *Stride*
Lisa Zyriek, *Stride*
Stephanie Nelson, *Fiscal Officer*
Rebekah Enz, Esq., *Board Legal Counsel*
Kaleigh Poe, *ODLS Office Administrator*
Josh Goodall, *ODLS Teacher*

III. Public Comment

None.

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

24-56 RESOLVED, that the Board of Directors approves the minutes of the meeting of July 31, 2024, as presented.

Motion: Ms. Kania Second: Ms. Braidy

Ayes: 3 Nays: 0

B. Financial Report

- **Federal Subgrant Expenditures**

Ms. Nelson presented the financial report as of July 31, 2024, and discussed expenses and noted no request for payment was made by K12. She also reviewed the forecast and budget that was approved in May of this year. Ms. Bourgeois discussed grants.

24-57 RESOLVED, that the Board of Directors approves the financial update, and bank reconciliation, including approval of federal subgrant expenditures.

Motion: Mr. Canova Second: Ms. Braidy
Ayes: 3 Nays: 0

C. Head of School Report

- **Number of Suspensions and Expulsions**
- **Residency Verification (August)**
- **Review of Updates to ESSER ARP Plan, including ESSER Spending Plan, if any**

Mr. Powderly presented the school report and discussed enrollment, the start of the school year, data for new students, testing and testing sites, and the Rise Up program. He reviewed “Cognitive Learning Theory,” and Mr. Goodall discussed the training he attended on the matter. Mr. Powderly provided updates to the staff which include a nurse and a science teacher. He spoke to the Board and Partner Summit.

Ms. Morrissey arrived at this time.

24-58 RESOLVED, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions and August residency verification.

24-59 RESOLVED, that the Board of Directors approves the hiring of employees as presented.

Motion: Ms. Kania Second: Ms. Morrissey
Ayes: 4 Nays: 0

D. PNC/Pinnacle Address Verification

Mr. Powderly and Ms. Houghton discussed the use of the PNC/Pinnacle Address Verification.

24-60 WHEREAS, that the Board of Directors approves the addition of PNC/Pinnacle Address Verification to the list of accepted documents for the proof of residency verification as listed in the Admissions, Enrollment, and Automatic Withdrawal Policy.

FURTHER RESOLVED, that the Board of Directors authorizes the document to be used only upon the results reflecting the “green” category of verification

Motion: Mr. Canova Second: Ms. Kania
Ayes: 4 Nays: 0

E. Employee Transfer

The board discussed the transfer of employee, Josh Goodall.

24-61 RESOLVED, that the Board of Directors approves the resignation of Josh Goodall as a Board employee for the purpose of transferring to employment by the management company.

Motion: Ms. Kania Second: Ms. Morrissey
Ayes: 4 Nays: 0

F. Superintendent Designation

The board discussed appointing Ms. Houghton as the Superintendent designee in the Ohio Educational Directory System.

24-62 RESOLVED, that the Board of Directors appoints Laura Houghton as Superintendent designee of Ohio Digital Learning School

Motion: Ms. Braidy Second: Ms. Morrissey
Ayes: 4 Nays: 0

VI. Informational Report

A. Legal Update

Ms. Enz presented the legal update.

B. Sponsor Update

No representative from OCCS was available due to an all-staff meeting.

C. Stride Update

- **Board and Partner Summit**

<https://secure.smore.com/n/09ynw-stride-k12-board-partner-summit>

Ms. Wright presented the Stride update and discussed the Board and Partner Summit. She commended Mr. Goodall and the ODLs staff for their participation in trainings.

VII. Confirmation of Next Meeting:

Date: September 25, 2024

Time: 10:00 AM

Location: 1745 Indian Wood Circle
Suite 110
Maumee, Ohio 43537

VIII. Adjournment: 10:46 AM

Motion: Ms. Kania Second: Ms. Morrissey

Approved by the Board of Directors of Ohio Digital Learning School on October 1, 2024.

DocuSigned by:
Chris Canova
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Board President/Secretary