

## ***Ohio Digital Learning School***

### ***Annual Meeting Minutes***

June 25, 2025

10:00 AM

1745 Indian Wood Circle

Maumee, Ohio 43537

**Zoom link:**

**<https://us02web.zoom.us/j/81425972078?pwd=euykKhsSBPqNWopXtoaDo2JASrP7sl.1>**

**Meeting ID:** 814 2597 2078

**Passcode:** 209285

#### **I. Call to Order**

The meeting was called to order at 10:06 AM.

#### **II. Roll Call**

##### **Board Members Present:**

Chris Canova, President

Chelsea Kania, Vice President

Tiffany Morrissey, Secretary

##### **Board Members Absent:**

Gregory Fockler, Treasurer

Roula Braidy, Director

##### **Other Attendees:**

Laura Houghton, *Operations Manager*

Brian Powderly, *Executive Director*

Angie Day, *ODLS Principal*

Erin Ramsey, *ODLS Academic Administrator of Special Programs*

Adam Hauf, *Stride*

Derek Schult, *Finance Manager, Stride*

Dawn Cummings, *Fiscal Officer*

Rebekah Enz, Esq., *Board Legal Counsel*

Kristin Katakis, *OCCS*

Kaleigh Poe, *ODLS Office Administrator*

Josh Goodall, *ODLS Assistant Academic Administrator*

Rick Crawford, *Insperity*

#### **III. Public Comment**

None.

#### **IV. Review of Agenda**

#### **V. Action and Discussion Items**

##### **A. Approval of Minutes of Prior Meeting**

The Board reviewed the meeting minutes; no modifications were requested.

**25-26 RESOLVED**, that the Board of Directors approves the minutes of the meeting of May 28, 2025, as presented.

Motion: Mr. Canova      Second: Ms. Morrissey

Ayes: 3      Nays: 0

## B. Financial Report

- **Federal Subgrant Expenditures**

Mr. Schult presented the financial report as of May 30, 2025, and discussed enrollment averages, revenue and expenses, and forecast changes. He reviewed assets, liabilities, and equity, and monthly cash flow. He discussed federal funds and the amount requested for the pull down, and noted that hybrid funds are not yet confirmed for FY 2026. A payment of \$500,000 was made to Stride. The Board discussed deficits and balanced budget credit.

**25-27 RESOLVED**, that the Board of Directors approves the financial update, and bank reconciliation, and a payment to Stride K12 as presented, including approval of federal subgrant expenditures.

Motion: Ms. Kania      Second: Mr. Canova  
Ayes: 3      Nays: 0

## C. Head of School Report

- **Number of Suspensions and Expulsions**
- **Staffing Updates**

Mr. Powderly presented the school report and provided an update on the hiring of staff. He reviewed academic data for the end of the year, and Ms. Day a more detailed analysis. She noted that the number of graduates was 368, and if combined with last year's summer graduates, the number would be over 400. The number of summer 2025 graduates will be confirmed by the September meeting. The school is working to add industry recognized credentials each year.

**25-28 RESOLVED**, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions.

Motion: Ms. Morrissey      Second: Ms. Kania  
Ayes: 3      Nays: 0

## D. Mission and Vision Statement

Ms. Day discussed the changes to the mission and vision statement and discussed input from the staff, students, learning coaches, and families. She noted upcoming changes to the school's mascot and colors.

**25-29 RESOLVED**, that the Board of Directors hereby approves and adopts the Mission Statement and Vision Statement as presented.

Motion: Mr. Canova      Second: Ms. Kania  
Ayes: 3      Nays: 0

## E. 2025-2026 Employee Agreements, Salaries, and Bonuses

Ms. Houghton discussed the employee agreements, salaries, and bonuses, and noted that 51 employees have returned their agreements, two prior employees retired, and one employee moved out of state. The school's staff has a high return rate.

**25-30 RESOLVED**, that the Board of Directors approves the 2025-2026 employee agreements, salary changes and bonuses as budgeted as presented pending employees meeting all requirements for employment and final review of board legal counsel.

ANDERSON, HEIDI A  
CAMPBELL, CHRISTINA MARIE  
CASANOVA, CHRISTINA

COTE (LEADERS), RITA  
CRUMP, EBONI  
DOUP, ABIGAIL  
EBERT, HOPE N  
EDWARDS, LAURA  
EVANS, BRANDON  
FARLEY, MILLIE (DEREK)  
FLUHARTY, COURTNEY  
FORBES, JEFFREY  
GATES, GALA  
HERRMANN, LINDSAY  
IANIRO, RACHEL  
JACOBSEN, JANSON  
JAMIEL, CASSAY RENEE  
JOHNSON, JAMIE  
KENNEDY, FROUKJE MARGARET BEYNEN  
KING, CARA D  
KRUICHUK, KERRIE  
LAHETTA, KRISTEN R  
LYNCH, MAGGIE  
MANGAN, ANN  
MCCULLOUGH, JULIE  
MCDONALD, ERIN  
MCDUGAL, DOMINIQUE  
MILLHOUSE, NICHOLAS  
MORENCY, DARIAN  
POPE, SHAWNA  
RICKARD, WILL  
RIFE-ROARK, SUSAN  
ROSE, TANYA C  
ROSS, SARAH  
ROWLAND, CHRISTINA  
RUIZ FLINT PHAM, ELISABETH  
SHELLS, STACEY  
SLATER, EMILY  
SULLIVAN, REBEKAH (KAYLA)

VONGUNTEN, ERIC  
WALKER, SYLVIA  
WARD, KRISTINA L  
WEST, KATHERINE  
WHITBY-SANFORD, NATALIE  
WIEDEMANN, TAYLOR  
WINTZ - FRENCH, BROOKE NICOLE  
WOOD, LISA

Motion: Mr. Canova      Second: Ms. Kania  
Ayes: 3      Nays: 0

#### **F. 2025-2026 Employee Handbook**

Ms. Houghton discussed the 2025-2026 Employee Handbook and noted the change to the printers and ink section. She reviewed PTO updates and discussed how Insperity helps put together the employee handbook.

**25-31 RESOLVED**, that the Board of Directors approves and adopts the 2025-2026 employee handbook pending legal counsel review.

Motion: Ms. Kania      Second: Mr. Canova  
Ayes: 3      Nays: 0

#### **G. Insperity Renewal**

Ms. Houghton discussed the renewal with Insperity and related changes. She noted a 9.8% increase in medical plans, and reported that the new Insperity team has worked out well, and they have received much improved services.

**25-32 RESOLVED**, that the Board of Directors approves the renewal with Insperity pending board legal counsel review and authorizes the Board President to sign once in a form as advised by legal counsel.

Motion: Mr. Canova      Second: Ms. Morrissey  
Ayes: 3      Nays: 0

#### **H. Gallagher Insurance**

Ms. Cummings presented Gallagher Insurance information and went over a comparison document. Administrators will send out information to the board. She noted that the insurance covers directors and officers insurance. She reviewed premium changes, and noted an increase of just over \$4,000.

**25-33 RESOLVED**, that the Board of Directors approves the renewal with Insperity pending board legal counsel review and authorizes the Board President to sign once in a form as advised by legal counsel.

Motion: Ms. Morrissey      Second: Mr. Canova  
Ayes: 3      Nays: 0

#### **I. Board Membership Discussion**

The Board discussed potential members during the reappointment of Board members.

## VI. Annual Meeting Discussion Items

### A. Reappointment of Board Members

The Board discussed the reappointment Chris Canova, Tiffany Morrissey, and Roula Braidy. Mr. Canova discussed adding board members.

**25-34 RESOLVED**, that the Board of Directors reappoints Chris Canova, Tiffany Morrissey, and Roula Braidy for a term of three years, to expire at the annual board meeting of 2028.

**FURTHER RESOLVED**, that the hereby acknowledges the staggered terms of all board members as follows, effective until the annual organizational meeting held during the year designated.

<b>Name</b>	<b>Year</b>
Chris Canova	2028
Gregory Fockler	2026
Tiffany Morrissey	2028
Chelsea Kania	2027
Roula Braidy	2028

Motion: Ms. Kania      Second: Ms. Morrissey  
Ayes: 3      Nays: 0

### B. Election of Officers

The Board discussed officer positions. The current slate of officers will remain the same.

**25-35 RESOLVED**, that the Board of Directors elects the following slate of officers, to serve in such capacity for a term of one year (until the 2026 Annual Board Meeting), or until the election and qualification of their respective successors:

<b>President</b>	Chris Canova
<b>Vice President</b>	Chelsea Kania
<b>Treasurer</b>	Gregory Fockler
<b>Secretary</b>	Roula Braidy

Motion: Mr. Canova      Second: Ms. Morrissey  
Ayes: 3      Nays: 0

### C. 2025-2026 Annual Board Meeting Calendar

The Board reviewed the 2025-2026 Annual Board Meeting Calendar. The following are the amended dates:

- August 8, 2025
- November 19, 2025
- February 11, 2025

**25-36 RESOLVED**, that the Board of Directors hereby approves and adopts the 2025-2026 Annual Board Meeting Calendar as amended.

Motion: Mr. Canova      Second: Ms. Kania  
Ayes: 3      Nays: 0

**D. 2025-2026 Parent/Student Handbook**

Ms. Houghton discussed the 2025-2026 Parent/Student Handbook and noted that links will be added due to website changes. New items changed software names and the Cell Phone Policy was added. She noted the additional locking from the system for truancy to encourage contact, but will not stay locked long term.

**25-37 RESOLVED**, that the Board of Directors hereby approves and adopts the 2025-2026 Parent/Student Handbook pending Board Legal Counsel review.

Motion: Ms. Morrissey      Second: Mr. Canova  
Ayes: 3      Nays: 0

**VII. Informational Report**

**A. Legal Update**

Ms. Enz presented the legal update.

**B. Sponsor Update**

Ms. Katakis presented the sponsor update and praised the school for a great job on compliance items.

**C. Stride Update**

Nothing further from Stride.

**VIII. Confirmation of Next Meeting:**

**Date: August 8, 2025, 2024**

**Time: 10:00 AM**

Location: 1745 Indian Wood Circle  
Suite 110

Maumee, Ohio 43537

**VIII. Adjournment: 11:07 AM**

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Approved by the Board of Directors of Ohio Digital Learning School on September 26, 2025.

DocuSigned by:  
  
Chris Canova  
Board President/Secretary